

This is a public posting of the Area Coordinators Exec Committee meeting. Only ACs are required to attend, but you can attend if there is an agenda item you wish to be a part of the discussion. Minutes from previous meeting are attached.

Agenda

School of Design & Communication

Executive Committee

Regular Meeting

Date 3/7/25

Time 9:00am

Place: NFAC 164

1. **Call to Order**
2. **Approval of Previous Minutes**
3. **Action Items**
 - 2 Certificate Proposals from MSTU – see attachments
4. **Discussion Items**
 - April ViewPoints
 - Return to convo on handbook changes
 - Annual Reporting concerns and Common Council
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5. **Announcements**
 - **Open records Syllabus requests**
 - **Arts, Entertainment and Media Managment**
 - Make sure your faculty are submitting syllabi – Lori has requested them
 - Make sure faculty/staff/student orgs are reserving rooms