

This is a public posting of the Area Coordinators Exec Committee meeting. Only ACs are required to attend, but you can attend if there is an agenda item you wish to be a part of the discussion. Minutes from previous meeting are attached.

Agenda

School of Design & Communication

Executive Committee

Regular Meeting

Date 2/21/25

Time 9:00am

Place: NFAC 164

1. **Call to Order**
2. **Approval of Previous Minutes**
3. **Action Items**
 - Review and approve the PCOM PTR committees.
 - Steve Hill: Tamas Bodor, Liz Fakazis, Jim OConnell
 - Tama Bodor: Steve Hill, Liz Fakazis, Jim OConnell
4. **Discussion Items**
 - How to proceed with the annual review process adjustments
5. **Announcements**
 - Make sure your faculty are submitting syllabi – Lori has requested them
 - Make sure faculty/staff/student orgs are reserving rooms