

This is a public posting of the Area Coordinators Exec Committee meeting. Only ACs are required to attend, but you can attend if there is an agenda item you wish to be a part of the discussion. Minutes from previous meeting are attached.

Agenda

School of Design & Communication

Executive Committee

Regular Meeting

Date 1/31/25

Time 9:00am

Place: NFAC 164

1. Call to Order

2. Approval of Previous Minutes

3. Action Items

- Review and approve the MSTU PTR/RPT committees.

PTR Cary Elza: Alex Ingersoll (Chair), Liz Fakazis, Kelly Wilz

PTR Liz Fakazis: Alex Ingersoll (Chair), Cary Elza, Kelly Wilz

PTR Kelly Wilz: Alex Ingersoll (Chair), Cary Elza, Liz Fakazis

RPT Kevin Obsatz: Alex Ingersoll (Chair), Cary Elza, Liz Fakazis, Kelly Wilz

4. Discussion Items

- Recruitment
- Individual Area criteria for the Annual Review Process

5. Announcements

- Make sure your faculty are submitting syllabi – Lori has requested them
- Make sure faculty/staff/student orgs are reserving rooms & let us know when events are happening