

**Art & Art History Area Meeting**  
**School of Design & Communication**  
**Date: October 4, 2024**  
**Time: 10AM**  
**Location: SDC conference room**

**Agenda**

1. Call to order
2. Secretary of the day: Austen LaRocca

**Approval of minutes from 09/20/2024**

**New Business:**

***Action Items***

1. Approve Ceramics position description
  - a. Motion:
  - b. Vote:

***Discussion Items:***

1. Executive committee updates
  - a. Program review forms
  - b. Dean Cisler requested meeting with area in November
2. Faculty/IAS Annual Review policy
3. Committee Updates
  - Assessment (Gambrell/Penafiel)
  - Awards (LaRocca)
  - Curriculum (Chaffin)
  - BA Capstone (Jo)
  - BFA Review (Jo)
  - Foundations (Gambrell)
  - Personnel (Jo, chair; Chaffin/Penafiel are members)

**Other:**

Please make sure to read emails sent by the Chaffin with important updates, resources, or other announcements. This will help us keep our regular meetings to one hour.

**Announcements:**

**Reminders:**

**Adjournment**

