



University of Wisconsin-Stevens Point

College of Fine Arts & Communication
Department of Theatre & Dance

Stevens Point WI 54481-3897
715-346-4429
E-mail: theatre@uwsp.edu
www.uwsp.edu/theatre-dance

Thursday August 29, 2024

Department of Theatre & Dance Meeting

Location: NFAC 110

9:00-10:15am

[Join Zoom Meeting](#)

One tap mobile: US: [+13126266799](tel:+13126266799) or [+16465588656](tel:+16465588656)

Meeting URL: <https://wisconsin-edu.zoom.us/j/91386643575?pwd=aDTofLuoqLXbkLMet24bZHasP1HxuS.1&from=addon>

Meeting ID: 913 8664 3575

Passcode: 613545

Agenda

Announcements

- Welcome back and Introductions!
 - Yay! Andrew, Emily, Kyle and Holly!!!!
- Approve 5.10.24 Meeting Minutes | located [here](#)
- [ViewPoints Day](#), hosted by the Office of Admissions - need volunteers for 9/28 and 10/26
- University Committee Needs
 - **Academic Affairs Committee**, 2nd and 4th Mondays, 4-5 pm (faculty or *instructional* academic staff)
 - **EDI Policy Committee**, 2nd and 4th Mondays, 11-noon
 - **University Personnel Development Committee**, Mondays, as needed, at 3:00
- Student Handbook Updates - due Wednesday, Sept. 4 | located [here](#)
- Department/Unit Meeting Rotation
- Assessment Report Feedback Sent - next report due Feb. 7, 2024
 - I will place in TEAMS next week
 - Distribute PLOs to new colleagues and upload to TEAMS
- Practicum Sign Up | Wed, Sept. 4, 5:00-6:00pm in Courtyard
- Orientation & Picnic | Sat, Sept 7, 10:00am-12:30pm (meeting) + 1:00-3:00pm Picnic @ Iverson Park
 - [Agenda](#)
 - Additions or Updates
- COFAC Student Org. Fair | Wed, Sept. 11 @ 5:00pm in Courtyard
- Players Fall Night of Color | Fri, Sept. 13 @ 7:30 in NFAC 221
- Homecoming/Family Day | Sat. Oct. 5, 11:00am-12:00pm in Courtyard

- NAST Accreditation Site Visit | Wed-Fri, Oct. 9-11 | Review Report [here](#)
- AI Policy Addition to Syllabus | see details [here](#)

Discussion Items

- Key Inventory + New Point Card
 - Bring all dept keys with you so Holly can document who has what
- [Program Portfolio Management](#) | Fri. Aug. 30
 - If you are reading this, you'll have until the end of the day to offer me comments! ☺
- [Program Review Process](#) | Oct. 15
 - Comprehensive review of all areas of the department
- NAST Accreditation Site Visit | Wed-Fri, Oct. 9-11
 - Confirmed Site Visitors: Lynne Connor and Kelly Dean Allison
 - Read report in preparation of visit
 - Review [schedule](#) and provide updates to me by Monday, Sept. 9
- Guest Artists
 - Sophie McIntosh, Eleven Weeks of Nuclear Summer - Sept. 13-23 - pick up at CWA?
 - Jackie De Muro, Side By Side By Sondheim - Sept. 21 - Oct 21
 - Performing a Fundraising Cabaret on Tuesday, Oct. 8
- Personnel Committee
 - Mark (Chair), Jeannie, Michael, Tyler, Jim
 - Michael and Mark will determine CEC committees
 - Sarah, Dana, and Emily B - Fall Full reviews (dates not yet sent from AA)
 - Andrew, Emily L, Kyle - new review process (1 course observation + meeting with Chair for first retention review)
 - All - Annual Performance Review - Use COFAC reporting form
 - Holly, Ann - HR Performance Review process
- Practicum Coordinator | I need help!
- Marketing Materials
 - I need top 5 images for each area to be used this year
 - Sample booklet in development, will use current cards until complete
- Enrollment Management | Introduce Ideas, primary discussion at next meeting