## Worksheet 1: Resources for Plan Implementation

Use this worksheet to select plan implementation tools based on available resources.

Instructions:
1) List goals for plan implementation.
2) Identify actions or tools that can help to achieve goals.
3) Rank tools based on community's available resources.
4) Select tools that can realistically help community to achieve goals.

**Goal:** Complete bicycle and pedestrian network identified in Park and Recreation Plan.

| Action/Tool | Resources | Public Support | Political Support | Equity | Administration |
|---|---|---|---|---|---|
| *Example* Land acquisition | Staff has limited experience with land purchase agreements and grants management | Strong grass-roots support including fundraising and physical trail development | Political support likely to change over long implementation horizon | Landowners will receive just compensation for acquired trail segments | Expensive but necessary to acquire critical trail segments |
| Conservation easement | | | | | |
| On-street designation | | | | | |
| Official map | | | | | |
| Capital improve-ment plan | | | | | |
| Impact fees | | | | | |
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## Worksheet 2: Plan Implementation Strategy
Use this worksheet to develop a strategy for plan implementation.

Instructions:
1) List plan implementation actions/tools.
2) Prioritize actions.
3) Assign target completion dates.
4) Identify parties responsible for implementation.
5) Identify potential funding sources.

| Action/Tool | Priority | Completion Date | Responsible Parties | Funding Sources |
|---|---|---|---|---|
| *Example*<br>Complete bicycle and pedestrian network identified in Park and Recreation Plan | High | 2030 | Parks Department with assistance from local bike clubs | General fund<br>Park impact fees<br>DNR stewardship fund |
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## Worksheet 3: Measures of Success

Use this worksheet to evaluate progress towards plan implementation.

Instructions:
1) List plan implementation actions or tools.
2) Identify measures of success.
3) Identify data collection plan (data source, frequency, responsible party).
4) Identify status of effort at start of plan implementation.
5) Track progress towards reaching goals.

| Action/Tool | Measure of Success | Data Collection | Current Status | Progress Report |
|---|---|---|---|---|
| *Example* <br><br> Complete bicycle and pedestrian network identified in Park and Recreation Plan. | 25 miles of bike lane will be developed each decade for a total of 100 miles by 2030. | Parks department will update bike map and report miles of bike lane developed on a biannual basis. | 2000: 25 miles of designated bike lane. | 2002: 30 miles of designated bike lane. <br><br> 2004: 32 miles of designated bike lane. |
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