**PROCEDURES FOR ACCEPTANCE INTO THE ENGLISH EDUCATION PROGRAM**

**Eligibility:**

To be eligible to apply for acceptance into the English Education program, you must meet both requirements:

1. Completed a minimum of 12 credits in English beyond the Written Communication requirement for the GEP
2. Attained a minimum GPA of 3.00 in the English major

**Procedure for Application: APPLY TO BOTH DEPARTMENTS at the SAME TIME**

**Due Dates: September 22** *OR* **February 22**

**Apply to the School of Education Department:**

Refer to the [School of Education Advising website](https://www3.uwsp.edu/education/Pages/CurrentUndergrad/UndergraduateAdvise/default.aspx) for current procedures for admittance into the School of Education’s Professional Education Program.

**Apply to the English Department:**

Application to the English Department is in the form of a written portfolio which must adhere to the requirements outlined below.

**Portfolio Requirements**

1. Create a basic ***cover page*** for your portfolio
2. Create a basic ***table of contents*** clearly labeling each component
3. Include the following **five items**
   1. **Reference:** Begin by providing **the name** of one instructor (preferably in the English Department at UWSP) who is familiar with your work and willing to comment upon your application.
   2. **Writing:**
      1. A carefully written **narrative essay** in which you explain, as fully as you can, your reasons for both wanting to *teach*, generally, as well your reasons for wanting to teach ***English,*** specifically. Personal examples depicting the ways in which your desire to teach and the enjoyment of the English discipline have led you to pursue the profession are encouraged; essays are traditionally 3-4 pages in length.
      2. A **strong piece of writing** in which you have included several *properly documented sources*.
      3. A **literary analysis**.
      4. **One other piece of your writing**, something you think represents *your strengths as a writer* very well. This could be another research piece or literary analysis, or it could be something different, such as a piece of creative or professional writing.
4. Combine and order the components, creating **a single .pdf electronic file***.*
5. Email your completed portfolio to [EnglishDepartment@uwsp.edu](mailto:EnglishDepartment@uwsp.edu).

**Evaluation:**

**NOTE:**

If the English Education Committee requires further information about your application, then an interview with members of the committee may become part of the application process.

1. Your Portfolio of Writing will be reviewed by the English Education Committee to determine your suitability for the program. The committee will evaluate the materials by examining your performance in the following categories:
   * + Your level of engagement in the field of English and your commitment to teaching
     + Research and documentation skills
     + Critical thinking
     + Writing effectiveness
     + Content knowledge
2. Your overall GPA, your GPA in English, and the number of credits you have taken at UWSP may also be considered in the evaluation of your application.

**Decision:**

You will be notified of your acceptance into the English Education program by the School of Education, not by the English Department. If your application is successful, you will be expected to arrange your schedule so that you will have a spring semester followed by a fall semester in which you concurrently enroll in the following English methods courses. If you are denied, you may appeal or apply later.

**Spring**

ENGL 345: English Language for Teachers (3 credits)

ENGL 375: Literature for Young Adults (3 credits)

ENGL 381: Reading for the English Teacher (3 credits)

**Fall**

ENGL 355: Methods of Teaching Composition (3 credits)

ENGL 356: Methods of Teaching Literature (3 credits)

ENED 396: English Education Practicum (2 credits)

ENGL 393: Technologies for English Education (3 credits)

**NOTE:**

If you plan to student teach in the spring semester following the fall semester in which you take the English methods courses, you are strongly advised to have completed the requirements for the English major before you take those courses; if that is not the case, the major requirements must be completed in the spring semester following the methods courses, and student teaching be performed the following fall.