



Deadlines: February 22 and September 22. If a deadline falls on a weekend, applications are due the Friday prior. Submit application and all materials as attachment(s) (word, pdf or jpeg) together in one email to soeacac@uwsp.edu OR submit to the School of Education, 469 College of Professional Studies, Stevens Point, WI 54481. Attach, do not “share”, documents to the above email address, do not submit HEIC format documents. Applications submitted without ALL required materials risk missing the deadline.

Requirements for Admission to the Professional Education Program: Please see our [website](#) for descriptions of requirements. Students who plan to enroll in education courses beyond EDUC 205, 300 level, ECE courses and some methods courses must be admitted to the Professional Education Program. Criteria may change at any time.

Applications require **“COMPLETION” of all items listed below before applications are accepted:**

- Communication Sciences and Disorders graduate students and/or any student not currently enrolled at UWSP** must attach separate unofficial transcripts from any college or technical college attended. UWSP Office of the Registrar may be able to provide transfer transcripts.
- Any student who has ever been suspended from any institution for academic reasons** must submit separate unofficial transcripts from any college or technical college attended. UWSP Office of the Registrar may be able to provide transfer transcripts.
- 24 Credits Completed:** Advanced Placement (AP), CLEP, retroactive credits and credits by exam are included in the credit requirement.
- Earn a 2.60 cumulative grade point average (GPA) from all accredited institutions attended.** The School of Education honors academic forgiveness and UW-Stevens Point course repeat policies at the time of admission to the PEP. Note: You must have a 2.75 cumulative GPA and a 2.75 GPA in your teaching majors, teaching minors, concentrations, and teacher certification coursework for student teaching, regardless of academic forgiveness or GPA requirement waiver. If you declare academic forgiveness, you must have at least a 2.60 GPA in 24 credits of courses you complete **after** declaring academic forgiveness and any courses taken at other institutions.
- Freshman English Requirement: mark which option you meet**
 - ___ Receive a B- or better in ENGL 101 or ENGL 150 -OR-
 - ___ Receive a 2.50 in ENGL 101/ENGL 202 -OR-
 - ___ Test out of ENGL 101 and ENGL 202 -OR-
 - ___ Receive a grade of B- or better in ENGL 250 -OR-
 - ___ Complete at least five, ½ hour appointments with the UWSP Tutoring Learning Center Writing Lab, since the completion of either English 101 or 150 -OR-
 - ___ A completed bachelor’s degree -OR-
 - ___ Be currently enrolled in ENGL 101 or ENGL 150 (If you apply using this criteria, you can only be conditionally admitted to the Program and must receive a B- or better in ENGL 101 or ENGL 150 by the end of the semester for full admission to the Program).
- Criminal Background Check - REQUIRED FOR ALL APPLICANTS – for Spring 2023 there are 3 options**
 - a) UWSP Viewpoint screening “Pre-Clinical Background Check” or Recheck within the last 6 months <https://www.viewpointscreening.com/uwsp> There is a fee associated with this. After Spring 2023 this is the only option.
 - b) **OR** Request, save as pdf, and attach a Wisconsin Department of Justice <https://recordcheck.doj.wi.gov/> . Do not have it mailed (if you check Certified Copy, it will be mailed). We will accept a previous check that is no older than 6 months from the date you turn in your application. There is a fee associated with this. After Spring 2023, this is not an option.
 - c) **OR** If you have worked in a childcare center and have had the DCF (Department of Children and Families) background check performed, including electronic fingerprints, you can attach your “letter of eligibility” from DCF if it is dated within the last 6 months from the date you turn in the application. After Spring 2023, b) DOJ and c) DCF are no longer accepted as your background check – To apply after Spring 2023 use a) Viewpoint.
- Conduct & Competency Questionnaire** completed, signed, and dated (see pages 3-4)

Secondary and K-12 teaching majors/minors must meet additional application requirements set by the department of their major/minor. Any additional requirements must be met prior to applying. Students should submit additional application requirements directly to the department of their major/minor the same semester that they apply to the Professional Education Program. Additional requirements can be found [online here](http://www.uwsp.edu/education/school-of-education/student-resources/advising/admissions/). (www.uwsp.edu/education/school-of-education/student-resources/advising/admissions/)

Date of Application: _____ UWSP Student ID# _____ (If recently admitted to UWSP, check your admission letter for ID#):

Name: _____
 Last First Middle (Previous)

Address: _____
 Street City State Zip

Phone: _____ Birthdate (00/00/20XX): _____ UWSP Email: _____

Other Email (if you do not yet have a UWSP email): _____

You will be receiving your admission letter via UWSP email unless you do not yet have a UWSP email assigned to you (not yet attending).

Do you already have a 4-year degree? _____ If yes, from what school _____ Date received: _____

Intended Teaching Majors:	Intended Teaching Minors:

Early Childhood and Elementary Education Majors Only:

What semester do you plan on taking the Elementary Methods Block/EMB? NOTE: If you do not already have a graduation plan, you must talk to Maggie Beeber prior to submitting this application.

Semester – (Check one): Fall _____ Spring _____ Year _____

Do not complete: For office use only			
_____ DOJ, DCF no older than 6 months or Viewpoint Screening _____			
_____ Questionnaire Completed, signed, dated and returned			
_____ UWSP Transcripts or DPR	Credits Earned _____	Points Earned _____	Cumulative Grade Point Earned _____
_____ Transfer Campus	Credits Earned _____	Points Earned _____	Cumulative Grade Point Earned _____
_____ Transfer Campus	Credits Earned _____	Points Earned _____	Cumulative Grade Point Earned _____
_____ Transfer Campus	Credits Earned _____	Points Earned _____	Cumulative Grade Point Earned _____
_____ Transfer Campus	Credits Earned _____	Points Earned _____	Cumulative Grade Point Earned _____
_____ Cumulative GPA (2.60 minimum required). _____			
_____ Freshman English Requirement			
_____ B- or better English 101 Grade _____ -OR- English 150 Grade _____			
_____ 2.50 in ENGL 101/ENGL 202: ENGL 101 grade _____ English 202 Grade _____ -OR-			
_____ Test out of English 101 and English 202 -OR-			
_____ Grade of B- or better earned in English 250. Grade _____ -OR-			
_____ Met with the UWSP Tutoring Learning Center Writing Lab tutors for at least five, ½ hours sessions AFTER the completion of English 101 or 150 -OR-			
_____ Earned bachelor's degree -OR-			
_____ currently enrolled in ENGL 101 or ENGL 150 (for conditional admittance only)			
Current Advisor: _____ Acad tab _____ Course Hist _____			
Education Advisor Assigned _____ Date Processed: _____ September 22, 20 _____			
or continue with current advisor _____ _____ February 22, 20 _____			
Results: / / Conditional / / Full / / 1st Denial / / 2nd Denial			

Professional Education Program Dispositions Expectations

The University of Wisconsin-Stevens Point (UWSP) School of Education (SOE) faculty, staff, and school-based partners believe that well-prepared teacher candidates understand and effectively demonstrate the knowledge, skills and dispositions of the teaching profession. According to the National Council for Accreditation of Teacher Education (2008, p. 89-90), professional dispositions are defined as:

professional attitudes, values, and beliefs demonstrated through both verbal and non-verbal behaviors as educators interact with students, families, colleagues, and communities. These positive behaviors support student learning and development.

We have the responsibility of assessing future educators' application of knowledge, skills, and dispositions in coursework and school settings to ensure effectiveness in their teaching. Candidates are expected to conduct themselves in a manner consistent with the highest degree of professionalism. It is important for candidates to recognize when their own dispositions may need to be modified and develop plans to do so.

Effective educators come from diverse backgrounds, and have varied opinions, interests, abilities, and personalities. However, we believe that some effective educator qualities are common to all good educators. These qualities include: adapting to social, cultural, economic and demographic patterns; skillfully using technology and other educational tools to promote teaching and learning; and acting in caring, fair, professional, respectful and responsible ways.

Therefore, all UWSP professional education candidates are assessed on and expected to show growth in the following dispositions throughout their teacher preparation program:

1. Inclusive Excellence
2. Responsibility for Self and the Fostering of Collaborative Relationships
3. Reflectivity about Teaching, Learning, and Interactions
4. Creativity and Critical Thinking in Teaching, Learning and Problem Solving
5. Perseverance for Excellence
6. Professionalism in Teaching, Learning and Interactions

The complete Dispositions Model is available online at <https://www.uwsp.edu/wp-content/uploads/2022/11/CPS-Education-Dispositions.pdf>.

I, _____, have read, understand and agree to abide by the Professional Dispositions Policy of the UWSP School of Education Professional Education Program (PEP) throughout my program of study. I also understand that, as stated in the policy, my Dispositions documents may be disclosed to school officials with a legitimate educational interest in the information.

By typing your name below, you are agreeing to the rules and expectations of the program.

Legal Name

Date

Conduct & Competency Questions

Questions 1-14 are taken from the Wisconsin Department of Public Instruction teacher license application. Question 15 is specific to UW Stevens Point. You will be required to answer these questions at different points in your teacher preparation program: 1) Application to Professional Education Program, 2) Application to Student Teach and 3) Application for your Wisconsin Teaching License. These questions are subject to change.

Below are the Conduct and Competency (C&C) questions that all applicants must answer as part of the application process. Applicants must respond to ALL questions fully and truthfully. Incomplete responses will delay/stop the application process. Inaccurate responses can result in denial of an application. There may be multiple parts to a question, depending on an applicant's response to the original question.

Note: For any "Yes" answers to questions, applicants will be required to attach a detailed written explanation, in their own words, describing the facts and circumstances associated with what they are reporting. Applicants must also provide complete copies of documents associated with the matter that can corroborate / illuminate their explanation of the incident. These may include the criminal complaint, judgment of conviction, police reports, disciplinary letters/findings, correspondence, etc., as applicable. (Note: Court history information printed from the CCAP web site is NOT sufficient.)

YES___ NO___ 1. Have you ever been disciplined for alleged misconduct in the course of any employment or as a member of any licensed or regulated profession?

YES___ NO___ 2. Have you ever resigned, retired, been disciplined, been dismissed or been non-renewed from any teaching or other school position, in part, for alleged: "Immoral conduct?" ("Immoral conduct" means conduct or behavior that is contrary to commonly accepted moral or ethical standards and that endangers the health, safety, welfare or education of any pupil. "Immoral conduct" includes the intentional use of an educational agency's equipment to download, view, solicit, seek, display, or distribute pornographic material. (Sec. 115.31(1)(c), Wis. Stats.))

YES___ NO___ 3. Have you ever resigned, retired, been disciplined, been dismissed or been non-renewed from any teaching or other school position, in part, for alleged "Incompetence?" NOTE: "Incompetence" means a pattern of inadequate performance of duties or the lack of ability, legal qualifications or fitness to discharge required duties, and which endangers the health, welfare, safety or education of any pupil. (PI 34.35(1)(d), Wis. Admin. Code))

YES___ NO___ 4. Have you ever had a permit, certificate or license to teach or perform other school duties denied, revoked, suspended or surrendered?

YES___ NO___ 5. Is any disciplinary action in any jurisdiction currently pending against you regarding your educationally related license or employment, or any other professional license or employment?

Status of student's admittance will be e-mailed within 4 weeks of application deadline.

YES___ NO___ 6. Have you ever been convicted of violating any civil law, local ordinance, state law or federal law, including cases that have been expunged (removed) from your record or pardoned, for any of the following?

- actions involving sexual and/or sexually motivated behavior
- physical abuse of a child
- any other act of violence or threat of violence toward a child
- any non-violent offense in which a child was a victim, whether intentional or accidental
- any offense that involved contributing to the delinquency of a child

YES___ NO___ 7. Have you ever been convicted of any criminal or other offense (including criminal traffic, not general traffic violations) in any jurisdiction, including cases that have been expunged (removed) from your record or for which you have been pardoned?

IF you answered YES to #7: Identify the type(s) of criminal or other offenses for which you have been convicted: (check all that apply)

- Felony (indicate in your written response whether the offense occurred on school property and/or involved a pupil).
- Misdemeanor (indicate in your written response whether the offense occurred on school property and/or involved a pupil).
- Ordinance/forfeiture/criminal traffic violation (indicate in your written explanation whether the offense occurred on school property and/or involved a pupil).
- Other offense or violation (indicate in your written explanation whether the offense occurred on school property and/or involved a pupil).

YES___ NO___ 8. Have you ever participated in a deferred prosecution agreement or program to dispose of charges resulting from a criminal investigation, including cases that have been expunged (removed) from your record?

YES___ NO___ 9. Are you currently on probation, parole, conditional release, supervised release, bail/bond, electronic monitoring, administrative supervision or any other court-ordered supervision in any jurisdiction?

YES___ NO___ 10. Have you ever been found not guilty/acquitted for reasons of insanity, mental disease or defect, diminished mental capacity or comparable legal defense or basis, of a criminal offense involving sexual or sexually motivated conduct, harm to another person or an animal or threat of harm to another person or an animal?

YES___ NO___ 11. Is any criminal charge or investigation pending against you in any jurisdiction?

YES___ NO___ 12. Have you and/or a school district/educational setting where you worked, and/or any agency or business that provided goods/services to a school/school district ever been a party to a civil settlement, award, or agreement of any kind that involved an allegation about your conduct as an educator, or in an educationally related position, or as an employee of an agency or business that provided goods/services to a school/school district, or as paid or unpaid worker of any kind in an educational setting?

YES___ NO___ 13. Are you now, or have you ever been required to register with any state or federal sex offender registration program?

YES___ NO___ 14. Has any state, county or local human services agency ever made a finding that you engaged in conduct that constituted abuse/maltreatment and/or neglect of any person, child or adult?

Please Note: The existence of criminal charges or a criminal record or denial or revocation of a license does not constitute an automatic bar to admission and will be considered only as it/they substantially relate(s) to the duties and responsibilities of the program and eventual licensure.

YES___ NO___ 15. Other than for academic reasons, have you ever been suspended, expelled, placed on probation or otherwise disciplined by any college or university, or from a program of a college or university? If yes, please explain.

By typing your name below, you are agreeing to the following:

I AFFIRM that all of my responses to the Conduct and Competency questions and all additional information in this application and the accompanying documentation are true to the best of my knowledge. I understand that any false statements or assertions that I make may result in denial or revocation of my admission to the Professional Education Program.

Legal Name: _____ Date: _____

Attach to this application all that apply.

- a) **Criminal Background check -REQUIRED FOR ALL APPLICANTS – If completed through Viewpoint Screening you do not need to attach to application. If you are using Wisconsin DOJ or DCF Background check, you must attach it with your application.**
- b) **Communicative Sciences and Disorders graduate students and/or any student not currently enrolled at UWSP must attach separate unofficial transcripts from any college or technical college attended.**
- c) **Any student who has ever been suspended from any institution for academic reasons must submit separate unofficial transcripts from any college or technical college attended.**

For b) and c): UWSP Office of the Registrar may be able to provide transfer transcripts.

d) **For any “Yes” answers to questions on conduct and competency, applicants will be required to attach a detailed written explanation, in their own words, describing the facts and circumstances associated with what they are reporting.**

Applicants must also provide complete copies of documents associated with the matter that can corroborate/illuminate their explanation of the incident. These may include the criminal complaint, judgment of conviction, police reports, disciplinary letters/findings, correspondence, etc., as applicable. (Note: Court history information printed from the CCAP web site is NOT sufficient.)