SUGGESTED CONSTITUTION FORMAT

The following is a suggested format for the University of Wisconsin – Marathon County student club or organization constitution. See the document Guidelines for UWM Club Constitution for more information.

CONSTITUTION OF (Organization Name)
University of Wisconsin – Marathon County

ARTICLE I: Name
Section 1: Title
Section 2: Authorization (if under some larger group, possibly on the national level)

ARTICLE II: Purpose: Mission Statement

ARTICLE III: Membership
Section 1: Active members (open to all UWMC students; they have the rights to vote and hold office)
Section 2: Associate members (open to faculty and interested people outside the University setting; they may not vote or hold offices)
Section 3: Alumni members (may not vote or hold office)
Section 4: Membership requirements
Section 5: Duties of members

ARTICLE IV: Officers
Section 1: Officers (Titles of officers)
Section 2: Duties of officers
Section 3: Terms of office
Section 4: Voting powers of officers

ARTICLE V: Elections
Section 1: Minimum GPA requirements
Section 2: Election procedures

ARTICLE VI: Removal of Officers
Section 1: Procedure for removal of officers
Section 2: Procedure for filling vacancies

ARTICLE VII: Meetings
Section 1: Business meetings
Section 2: Executive Board meetings

ARTICLE VII: Advisors
Section 1: Qualifications (faculty/staff member at UWMC, is interested)
Section 2: Duties (offers advice, no vote)

ARTICLE VIII: Committees

ARTICLE IX: Procedure

ARTICLE X: Amendments (2/3 majority, given in writing a week in advance of business meeting

BYLAWS: All other operating procedures should appear in the bylaws.