Reference this guide and the *Title IX Talking Points for Responsible Employees* to respond to an incident of discrimination, sexual harassment, sexual misconduct, or retaliation. Your responsibility is to **Say Something!**

### Immediate safety or health concerns: Call 911
Safety is the number one priority during or after an incident. Contact local law enforcement services if needed.

### Local Law Enforcement Agencies

- **Bayfield Police Department**  
  125 South First Street, Bayfield, 715-779-5712

- **Marshfield Police Department**  
  10 W. 1st Street, Marshfield, 715-387-4394

- **Stevens Point Police Department**  
  1515 Strongs Avenue, Stevens Point, 715-346-1500

- **Wausau Police Department**  
  515 Grand Avenue, Wausau, 715-261-7800

- **Tomahawk Police Department**  
  219 W. Somo Avenue, Tomahawk, 715-453-2121

- **University Police - Stevens Point (on campus)**  
  George Stein Hall, 715-346-3456

### UW-Stevens Point Title IX Team:

- **Terri Frank**  
  Interim Title IX Coordinator  
  715-346-3915  
  tfrank@uwsp.edu

- **Troy Seppelt**  
  Deputy Title IX Coordinator  
  715-346-2611  
  tseppelt@uwsp.edu

- **Trained Title IX Investigators**  
  Brittany Hook  
  Ann Ninnemann  
  Rebecca Rogge  
  Lisa Schaufenbuel

- **UW System Office of General Counsel**  
  608-262-2995

### Say Something!

Use any of the following reporting methods to notify the institution of an incident.

#### Reporting Methods (see page 2 for specifics on which situations each applies):

- Your direct supervisor
- Your supervisor’s supervisor
- Title IX Coordinator, 715-346-3915
- Human Resources, 715-346-2606 *(situation involves a Faculty/Staff member)*
- Dean of Students Office, 715-346-2611 *(situation involves a student)*
- Complete an online report* at:
  - If a student is involved: [http://www.uwsp.edu/dos/Pages/Anonymous-Report.aspx](http://www.uwsp.edu/dos/Pages/Anonymous-Report.aspx)
  - If a Faculty/Staff member is involved: [http://www.uwsp.edu/hr/Pages/Affirmative%20Action/Report-a-Concern.aspx](http://www.uwsp.edu/hr/Pages/Affirmative%20Action/Report-a-Concern.aspx)

*Reports made through the online tool have the ability to allow the victim to remain anonymous. The institution’s review/response may be limited if the report does not contain specific information.*
You are a victim or witness

CONFIRM your safety

REPORT it to the institution using one of the reporting methods

GET emotional/physical support by contacting one or more of the resources available

LISTEN

Confirm safety
If they are not safe, help them create a plan to get to a safe location and contact law enforcement if needed

Provide nonjudgmental support
Use open ended questions, such as: tell me about...; can you clarify...

React with compassion and sensitivity
See the Title IX Talking Points for more information

REFER

Provide reporting options with:
1. Local law enforcement or University police and security services
2. UW-Stevens Point Title IX response team

Share resources available

RESPOND*

Explain your obligation to report the information

Report it by contacting the Dean of Students or using the online reporting tool

*Staff who are therapists and clergy have exceptions to certain reporting requirements.

RESPOND

Inform the employee you will be involving others to respond to the incident appropriately

Contact your direct supervisor to inform them of the situation (unless they are involved in the incident)

Contact Human Resources to debrief the situation and receive guidance on next steps

RESPOND

Inform the employee you will be involving others to respond to the incident appropriately

Report it to the institution using one of the reporting options
Discrimination, Sexual Harassment, or Assault Resources

All resources are confidential. On-campus resources provide free resources and/or services to enrolled students. Off-campus resources provide resources to anyone within the community needing their services.

<table>
<thead>
<tr>
<th>Advocacy Services:</th>
<th>Counseling Services: (on campus) Licensed mental health professionals offering counseling to all enrolled students.</th>
<th>Health Services</th>
</tr>
</thead>
</table>
| CAP Services - Stevens Point (on and off campus)  
137 Delzell Hall, 715-340-7882, 715-346-4039,  
800-472-3377 (toll free), kpetrick@capmail.org | Counseling Center - Stevens Point  
3rd floor, Delzell Hall, 715-346-3553 | Ascension St. Michael’s Hospital ER  
(off campus)  
Sexual Assault Nurse Examiner services to address injuries, collect evidence, offer medications to prevent STIs and emergency contraception.  
900 Illinois Avenue, Stevens Point,  
715-346-5100 |
| PDC - Marshfield (on and off campus)  
On campus, Admin Building 112  
505 East Depot St., Marshfield, WI  
715-421-1509 or 844-210-8899 (Toll Free) | Counseling - Marshfield  
Stop by the Solution Center or call 715-389-6530 | Student Health Service - Stevens Point (on campus)  
1st floor, Delzell Hall, 715-346-4646  
Treatment of injuries, emergency contraception, pregnancy testing, STI testing and treatment; SHS does not complete forensic medical exams.  
Confidential reporting resource; Professional staff required to submit statistical information only. |
| The Women's Community - Wausau (on and off campus)  
On campus in The Solution Center (162)  
3200 Hilltop Ave., Wausau, WI  
715-842-7323 (24 Hr) 715-581-1643 (text)  
Jessica@womenscommunity.org | Counseling - Wausau  
Stop by the Solution Center or call 715-261-6235 | |
| Center for Prevention (on campus)  
Suites@201, Room 120 West, Stevens Point, 715-346-2789  
Leads interpersonal violence prevention work at UW-Stevens Point. Confidential reporting resource; Professional staff required to submit statistical information only. | Employee Assistance Program (Free for Employees)  
Services provided for employee well-being. Provided by FEI Behavioral Health with complete confidentiality 24/7 365 days per year.  
1-866-274-4723  
https://www.feieap.com (Password SOWI) | |

Additionl Resources

Deaf Unity (off campus) Advocacy services provided by staff who are deaf and use American Sign Language.  
help@deafunitywi.org, Text: 608-466-2881

Gender and Sexuality Resource Center (on campus) Support and resources for questions surrounding gender, sexuality, and identity. Confidential reporting resource; Professional staff required to submit statistical information only.  
206 Dreyfus University Center, Stevens Point, 715-346-3829

Hmong Family Strengthening (off campus) Culturally specific advocacy and support services.  
888-345-5898 (bilingual Hmong/English)