Green Fund Project Application 2016-2017

**Project Process:**

***Step 1:***

Submit the completed application to the Chair of the Green Fund Steering Committee via e-mail. You will be notified that your application has been received.

***Step 2:***

The Steering Committee will review your application based on the Green Fund Bylaws.

***Step 3:***

The Steering Committee will vote on whether or not to submit a recommendation to the Segregated University Fee Allocation Committee (SUFAC) for final approval of funding for the project. The Steering Committee and SUFAC reserve the right to ask for more information in addition to this application or to ask that someone attends a meeting in order to describe the project in more depth.

***Step 4:***

If the project is approved by the Steering Committee and SUFAC, you will be notified of how the funding and timeline are incorporated into the Green Fund’s 3-year strategic vision.

Please email these documents in addition to the application:

1. Detailed line-item budget

2. Estimated Project Timeline

3. Project Summary / Cover Letter

**Contact Person:**

**Organization/Department:**

**Phone**: **Email**:

**Please describe the need of this project on campus:**

**Please describe the fiscal and environmental impact of this project and how it will improve sustainable practices on campus:**

**Are there other comparable institutions that have implemented a similar project? Please list and describe:**

**If the project targets a reduction in energy use, please indicate how many years it will take for utility savings to pay off the original project (Please include the base cost)**

**Is this a project that would normally be funded through another budget (i.e. department, GPR, grant, etc.)? YES NO**

**If yes, please indicate how this project would normally be funded:**

**Have you applied for other sources of funding? YES NO**

**If yes, please state where and the amount of funding received; if funding was not received please give a brief explanation of the reasons why:**

**Will you be collaborating with other entities on campus for this project (e.g. planning, implementation, maintenance, etc.)? YES NO**

**If yes please describe what entities you will collaborate with and how:**

**Please describe how this will benefit the students and community of UWSP:**

**It is important to inform people that these funds come from students. To show what these funds accomplish and to acknowledge the Green Fund, how will this project indicate that it is funded by students? Examples could include wooden signage, Green Fund logo decals, or inclusion of the Green Fund in promotional material.**

**Is there any other information that you would like to include?**