

Schmeeckle Reserve/Green Circle Trail Recreation Coordinator

This leadership student position coordinates research and operations related to the recreational use of Schmeeckle Reserve and the Green Circle Trail. It provides valuable experience in managing outdoor equipment rentals, monitoring and analyzing recreational trail data, presenting and communicating research results, and planning and implementing trail-related projects. The data collected as part of this position assists in management operations and fundraising efforts.

Duties:

- Management and coordination of the outdoor equipment rental operation housed at Schmeeckle.
- Planning, installation, and calibration of visitor counting devices.
- Maintenance of and bi-weekly data collection from trail counters (5 counters in Schmeeckle Reserve, 6 counters on the Green Circle Trail)
- Analysis and reporting of data using TRAFx DataNet, Microsoft Excel, PowerPoint, and other software programs.
- Monitoring Schmeeckle trail system and Green Circle Trail for maintenance issues.
- Planning and developing trail-related projects, such as trail construction, hazard management, trail surface maintenance, and signage.
- Providing information to the public about outdoor recreation opportunities in central Wisconsin.
- Participating in weekly Schmeeckle Reserve supervisor meetings.
- Presenting data at quarterly Green Circle Board Meetings.
- Other duties as assigned by the Schmeeckle Reserve director and Green Circle Board.

Internship Project (optional):

- This position can be taken as an academic internship. If taken as an internship, the intern will plan and develop an independent project in coordination with their Faculty Advisor. This may include grant-writing opportunities, additional research to supplement visitor use data, projects that enhance the recreational experience of trail users, or other ideas related to recreational use. At the end of the internship experience, the intern will present findings from visitor use data analysis and demonstrate their internship project.

Requirements:

- Strong interest in enhancing outdoor recreation through research.
- Strong work ethic and ability to work independently.
- Ability to use Microsoft Excel and willingness to learn other analysis software.
- Comfortable speaking to and engaging trail users and decision makers.
- Ability to walk and bicycle up to 10 miles during a day in all types of weather.
- Availability to work weekends, when trails are most visited.
- Students eligible for Federal work-study financial aid are highly encouraged to apply.

Commitment and Pay:

- Internship period: Typically one full year, including summer (position can be extended longer)
- Hours: 10-20 hours per week during academic year, 20-30 hours per week during summer season
- Pay rate: \$14/hour