



**UNIVERSITY OF WISCONSIN STEVENS POINT
UNIFORM STATEMENT OF RESPONSIBILITY, RELEASE, AND AUTHORIZATION FOR USE OF
UNIVERSITY FACILITIES**

Whereas, the named organization desires to use University facilities at the University of Wisconsin Stevens Point for non-university sponsored activities and/or programs, and the University has approved the use of these facilities, the undersigned does hereby agree as follows:

- 1) To assume full legal and financial responsibility for any and all damages to University buildings, facilities and/or equipment used while conducting this program, and to be responsible for removal of all personal materials prior to leaving the building or facility at the completion of each program/event. Charges will be assessed to the undersigned for restoration and property removal if applicable. The use of confetti and/or affixing tape to any painted surface is prohibited;
- 2) To grant the University, its employees, agents and representatives the authority to act in any attempt to safeguard and preserve the health and safety of participants during the use of these facilities including authorizing medical treatment on behalf of participants at the participants expense and of returning the participant to their home;
- 3) To conform to all applicable policies, rules, regulations and standards of conduct as established by the University;
- 4) To waive any claim for damages or compensation resulting from fire, casualty or other circumstances rendering the fulfillment of this agreement impractical or impossible, and understands that the University shall not be liable for any loss whatsoever as a result of such changes, with or without notice;
- 5) To voluntarily indemnify and to hold harmless the University of Wisconsin Stevens Point, the Board of Regents of the University of Wisconsin System (Board of Regents), their respective officers, employees, and agents from any and all liability, loss, damages, costs, or expenses (including attorney fees) arising out of the use of University buildings/facilities which do not arise out of the negligent acts or omissions of an officer, employee, or agent of the University and/or Board of Regents;
- 6) When required by UWSP, the organization shall add the "**Board of Regents of the University of Wisconsin System, its officers, employees, and agents**" as an additional insured under their commercial general liability policy and provide certificate of insurance to UWSP demonstrating such coverage or obtain appropriate insurance coverage. Minimum insurance is a Commercial General Liability insurance policy with a limit of \$1,000,000 per occurrence/\$2,000,000 aggregate to cover the occurrence of property damage or bodily injury arising out of or during the use of the Facility. Additional coverages may be specified by UWSP depending on type of use.
- 7) This agreement is valid for University facility use on _____ (date) in the _____ (location).
- 8) Acknowledges reading this document and understands and accepts the terms as stated:

Authorized Signature for Organization Date

Co-Signature (if needed) Date

For _____
(Name of Organization)

Signature for the University of Wisconsin-Stevens Point (only by one with designated UWSP signature authority) Date

Upon payment of deposit (if required) and return of this signed form, facilities are permanently reserved for the date(s) requested by the above party. Copies of facility reservations will be sent to the above party after receipt of the above, and will identify any applicable charges that will be billed after the event.

Cancellation of the event and use of the facilities must be made no later than 48 hours in advance and the party will pay charges incurred up to that point.