## Position Title
Police Officer

**UW System Title and Code**
Police Officer (65200)

## FTE
100%

## Position Information
**Principal Work Location:** UW-Stevens Point Main Campus, George Stein Building

**Supervisor:** Tony Babl, Chief of Police

**Pay Schedule-range:** 36-63, $24.50 - $28.00, based on qualifications and experience

**Shift:** 12 and 10 hour shifts. 6:00 a.m.- 6:00 p.m., 6:00 p.m.- 6 a.m. and power shift 5:00 p.m. -3:00 a.m. rotating schedule. Evening, Weekend and Holiday hours will be required as well as on-call as needed.

## Department
University Police and Protective Services

## Department Description
University Police and Security Services is the Campus law enforcement authority, operating 24 hours a day, 7 days a week, 365 days a year. The primary goal is the protection of the University, its occupants, and the surrounding community. University Police operates in a full law enforcement capacity and has a close working relationship with the Stevens Point Police Department.

Through the discovery and dissemination of knowledge, UW-Stevens Point stimulates intellectual growth, provides a liberal education, and prepares students for a diverse sustainable world. The university is committed to creating a safe, inclusive learning community for all faculty and staff from a variety of backgrounds. Visit [www.joinuwsp.org](http://www.joinuwsp.org) for more information about UW-Stevens Point and [www.everythingpointshere.com](http://www.everythingpointshere.com/) for more information about the Stevens Point community.

## Position Summary
The job of a police officer is a sworn and state certified peace officer position assigned to University Police and Security Services. Police officers operate under the general direction of the Director of University Police and Security Services. A police officer will provide a full range of law enforcement and security services. Police officers will enforce laws, investigate calls, complaints and suspicious occurrences and incidents which may impact the University, maintain order, assist people, identify criminal activity, apprehend offenders, identify the source of problems in the community and work with the community to resolve issues. The police officer will support the department’s mission by providing essential functions while respecting the rights and dignity of all individuals.

- Must have completed, (or be currently enrolled & will complete) a WI Department of Justice “Law Enforcement Recruit” training course, & be eligible for certification upon employment by WI Law Enforcement Standards Board (LESB) as a Law Enforcement Officer or be a certified Law Enforcement Officer in another state and eligible for certification by WI LESB.
- Possess a valid driver’s license with a good driving record. Ability to meet the requirements of driving a state vehicle is a condition of employment.
- Ability to possess a firearm; No felony convictions; No domestic abuse convictions.
- Good verbal and written communication skills.
- React quickly and effectively to stressful situations.
- Able to work evenings, weekends, and holidays.
- Knowledge and skills in operating basic computer systems.
- Ability to handle several tasks simultaneously.
- Ability to perform essential functions of law enforcement
- Ability to use all standard law enforcement equipment
- Ability to pass a pre-employment screening including:
  - physical assessment,
  - Police background investigation,
  - medical examination
  - psychological examination.

- Previous sworn law enforcement experience
- Knowledge or experience with University System law enforcement
- Bachelor’s degree from an accredited university

Please be sure to complete all required fields and include all required documents before submitting your application. To return to a draft application, click on the “My Activities” link at the top of the screen after logging in. Once you click on Submit Application, you will not be able to edit or attach any application materials. After submitting the application, you will receive an Application Confirmation email from the application system. Refer to the “How To Apply” document for more information.

Anticipated Appointment Date

October 12, 2020

This is an on-going University Staff position, non-exempt from the Fair Labor Standards Act. This position is required to serve a six-month probation period.

Benefits include University of Wisconsin insurance, retirement, and vacation package. For information about UW System benefits, visit ALEX, our interactive benefits counselor.

Successful completion of a pre-employment physical assessment, a police background investigation, a medical examination, and a psychological examination will be required. The position requires driving a state vehicle and meeting the requirements of driving a state vehicle is a condition of employment.

Deadline

To ensure consideration, completed online applications must be received by end of day, 11:59 pm, on September 24, 2020. However, screening may continue until the needs of the recruitment are met.

Files must be complete to be considered. Submission in PDF format is preferred for all attachments. Please include the following documents:
- Resume
- Contact information for three professional references
- Official WI Police Officer Certification required of finalists

Employment will require a criminal background check. It will also require you and your references to answer questions regarding sexual violence and sexual harassment.
### Human Resources Contact

| Position Contact | For additional information regarding the position, please call or email: Ted Wanta, Search and Screen Committee  
Email: twanta@uwsp.edu  
Phone: 715-346-2956 |
| --- | --- |
| Human Resources Contact | If you have any questions regarding the application process, need special arrangements, or if you submitted your application with missing materials, please call or email:  
Anna Golackson-Timblin  
Email: human.resources@uwsp.edu  
Phone: 715-346-2606 |

---

**Special Notes**

The University of Wisconsin-Stevens Point is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, religion, color, national origin, sex, sexual orientation, gender identity, age, status as a protected veteran, or status as a qualified individual with a disability. UW-Stevens Point values diversity and inclusion as supported by our mission, “Through the discovery, dissemination and application of knowledge, UW-Stevens Point fosters intellectual growth, provides a broad-based education, models community engagement and prepares students for success in a diverse and sustainable world.”

Individuals with disabilities who need a reasonable accommodation during the application or interview process should contact Human Resources and Affirmative Action at 715-346-2606 or hr@uwsp.edu.

The safety and success of students, faculty, and staff at the University of Wisconsin-Stevens Point is paramount. The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act requires the distribution of an annual security report to all current and prospective students, faculty, and staff. You may obtain the complete report at [http://www.uwsp.edu/dos/Pages/Annual-Security-Report.aspx](http://www.uwsp.edu/dos/Pages/Annual-Security-Report.aspx)

The University of Wisconsin-Stevens Point will not reveal the identities of applicants who request confidentiality in writing, except the identity of the successful candidate will be released. See Wis. Stat. sec. 19.36(7).

An offer of employment will require a criminal background check and authorization to work within the United States as required by the Immigration Reform and Control Act of 1986.

*The University of Wisconsin System is engaged in a Title and Total Compensation (TTC) project to redesign job titles and compensation structures. As a result of the TTC project, official job titles on current job postings may change in Spring 2020. Job duties and responsibilities will remain the same. For more information please visit: [wisconsin.edu/ohrwd/title-and-total-compensation-study/](http://wisconsin.edu/ohrwd/title-and-total-compensation-study/)*