

**Use this form to reappoint fixed-term academic staff members if they have taught in one of the two semesters preceding the one under consideration or who have worked at least 5 months on a 0.33 FTE appointment during the last 12 months.**

# DEPARTMENT/SCHOOL/UNIT Click here to enter text.

# NAME Click here to enter text.

# STREET ADDRESS Click here to enter text.

# CITY, STATE, ZIP CODE Click here to enter text.

## Hayes/Hill Title: Click here to enter text. Educational Code: Click here to enter text.

***Must fill in: Date entered the Pool:*** Click here to enter text. ***and Date of Waiver:*** Click here to enter text.

 ***Or Search & Screen Hire Date:*** Click here to enter text.

**FTE** Click here to enter text. **# of Credits (if applicable)** Click here to enter text.

**CONTRACT PERIOD: BEGINNING DATE ENDING DATE**

Choose an item.Click here to enter text.Click here to enter text.

 **If “Other” - explain contract period:** Click here to enter text.

**Full-Time Base Salary:** Click here to enter text. **Actual Salary (based upon FTE):** Click here to enter text.

**Reasons for hire/courses teaching:** Click here to enter text. **Hire with Grant Money: Yes No**

**APPROVED:**

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## Department Chair/Associate Dean/Unit Supervisor Date

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## Dean/Director Date

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## Chief Human Resources Officer Date

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## Vice Chancellor/Assistant Chancellor Date

#### A PERSONNEL APPOINTMENT FORM (PAF) MUST ACCOMPANY THIS FORM FOR PROCESSING

**Revised: 11-8-10**