

SELECTING A ROOM

COMPLETING YOUR APPLICATION

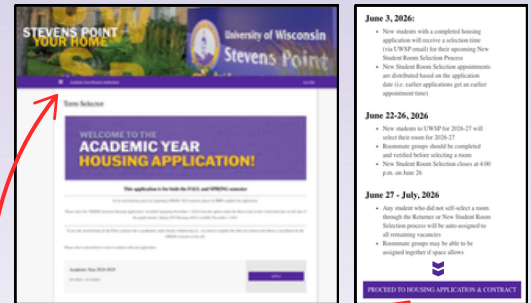
You are encouraged to apply for housing as early as possible. Per the Universities of Wisconsin Board of Regents Policy, students are REQUIRED to live in the halls for the first two (2) years after they graduate from high school.

1. Review living options outlined on the Housing and Residence Life website so you can be prepared to complete your online housing contract and application.
2. If needed, activate your UWSP account.
3. Using your UWSP login information, log into the UWSP Housing Portal. *The UWSP Housing Portal functions best on a computer.*
4. Select the appropriate application (for example, Academic Year Traditional Hall Application) and follow the instructions to complete it.

The Housing Application is completed in the UWSP Housing Portal.



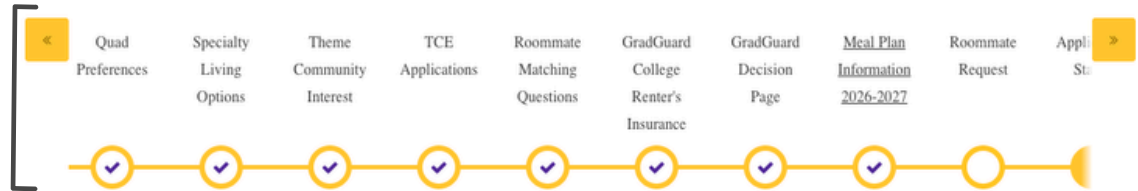
SCROLL TO THE BOTTOM OF THE PAGE



UPDATING YOUR APPLICATION

Double check and make sure everything is still accurate. *Updating your application does NOT push back your housing selection appointment!*

Progress bar found at the top of your housing application.

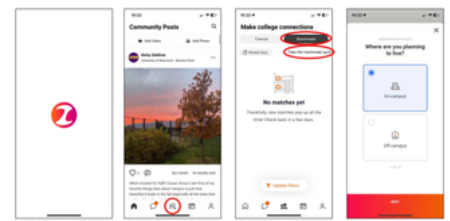


OPTIONAL: REVIEWING OTHER STUDENTS' PROFILES

NOTE: We want you to have a good relationship with your roommate!

These are two common ways to review other UWSP student profiles:

1. Within the UWSP Housing Portal
 - o If needed, make updates to your application before checking
 - o Look at roommate percentage match
 - o Reach out and look for a connection
2. Review students in the FREE ZeeMee App

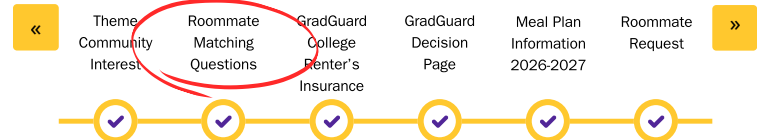


OPTIONAL: MAKING A ROOMMATE GROUP IN THE HOUSING PORTAL

Making a roommate group is completed in the Housing Portal.

- Click "Roommate Request" in top progress bar
- Search for intended roommate
 - o Roommate must opt in to be displayed in Roommate Search results (see **IMPORTANT:** on right)
- The other student must agree to be in Roommate Group
 - o "Groups" of two students for the traditional halls

IMPORTANT: Within your housing application, **check the box** at the bottom of the "Roommate Matching Questions" page to be searchable for the group.



SCROLL TO THE BOTTOM OF THE PAGE

Do you want this to be displayed in Roommate Search results?



Check this box in your housing application, bottom of the Roommate Matching Questions page.

FYI: Once you are in a verified roommate group, you will no longer show up in the Roommate Search results.



University of Wisconsin Stevens Point

SELECTING HOUSING

As a Group

- Earlier application = earlier housing selection appointment
- Discuss housing preferences together before appointment
- UWSP Housing Portal will show spaces that are available
 - If signing up as a group (pair), only rooms with both spaces open will be shown in the search results

If You Do Nothing

If you do nothing, we will use your “Roommate Matching Questions” to match you with someone. Please be as complete and honest as possible so we can make a great match.

By Yourself

- Earlier application = earlier housing selection appointment
- Consider your own housing preferences before appointment
- During your appointment, the UWSP Housing Portal will show all buildings and rooms that are available
- You can choose either a completely open room or a room that already has one resident placed.
 - Please note that everybody will get a roommate
 - To increase the odds of getting along with your roommate, we strongly encourage you select a room with just one spot remaining
 - Look at who is already in each room
 - Select someone with whom you could likely have a good roommate relationship

POSSIBLE BUILDING AND ROOM PREFERENCES



Building Preferences

What matters most to you?

- A/C and Elevator?
- Close to dining?
- Close to academic buildings?
- Close to fitness center?
- Close to parking?

Room Preferences

What matters most to you?

- Close to bathroom?
- Close to kitchen?
- Close to stairs?
- See sunrise/sunset?
- Other?

CONTACT US

Housing and Residence Life

University of Wisconsin-Stevens Point
1108 Fremont Street Suite 102
Stevens Point, WI 54481
715-346-3511
housing@uwsp.edu
www.uwsp.edu/housing

UW-Stevens Point is accredited by the Higher Learning Commission (hlcommission.org), a regional accreditation agency recognized by the U.S. Department of Education.



DISCOVER YOUR PURPOSE



University of Wisconsin
Stevens Point

STEVENS POINT • MARSHFIELD • WAUSAU