Step-by-Step Directions for Completing Parent Plus Application

To Complete Your Parent Plus Application:

1. Go to www.studentloans.gov

2. The parent will log in using their FSA ID Username and FSA ID Password. (See fig. 1) If you do not already have an FSA ID Username and Password, you should apply for one immediately at www.studentloans.gov.

3. When the next page opens, select Request a Direct PLUS Loan from the menu in the left hand column or in the center of the page. (See fig. 2)

4. Follow the steps to complete the application and credit check. In the School Name section, be sure to select University of Wisconsin-Stevens Point.

5. The results of your credit check will be available immediately. If your credit is approved, you will be given instruction for completing a PLUS Loan Master Promissory Note, if you have not completed one. If your credit is not approved, you will have the option to (1) not pursue the loan, (2) obtain an endorser, or (3) appeal the credit decision.

6. To complete a PLUS Loan Master Promissory Note, click My Account. On the homepage, select Complete Master Promissory Note in the center of the page. (See fig. 3) That page will direct you to select a Master Promissory Note loan type. You will need to select the Parents PLUS option. (See fig. 4) The site will then guide you through the process. Click Submit at the end of the Promissory Note Process.