Custodial and Maintenance Plan – County Leased Buildings

- HYER HALL: 1319 Fremont St, Stevens Point, WI 54481
- STEINER HALL: 401 Isadore St, Stevens Point, WI 54481
- THOMSON HALL: 1817 Maria Dr, Stevens Point, WI 54481
- WATSON HALL: 1801 Maria Dr, Stevens Point, WI 54481

The above list of leased buildings will be self-cleaned by their occupants. Cleaning kits, vacuums and directions for cleaning will be provided by custodial management for occupants to utilize. Keys for paper products and extra products are also provided. Building occupants can contact extension 4219 or extension 3647 if supplies are running low.

**Procedure for Cleaning Quarantined Areas:**

Custodial will provide the affected building/area with the tools and products for self-cleaning to occur. Procedural training material will be provided to those affected to provide them with dwell times, good cleaning practices, etc.

Items that will be provided to any quarantined area for self-cleaning may include:

- Oxivir TB disinfecting Wipes
- Oxivir Five 16 disinfecting Spray Bottles
- Laundry Detergent and Bleach
- Garbage Receptacles and Liners
- Nitrile Gloves
- Safety Glasses
- Sharps Containers

PLEASE SEE THE NEXT PAGES FOR DAILY CLEANING INSTRUCTIONS WHICH ARE AFFIXED TO CUSTODIAL CLEANING CARTS IN THESE BUILDINGS.
DAILY RESTROOM CLEANING GUIDE

ALWAYS BE SURE TO WEAR THE PROPER PERSONAL PROTECTIVE EQUIPMENT.

1. Spray toilets, sinks, urinals, fixtures, counter tops, mirrors with **OXIVIR FIVE 16** Disinfectant from spray bottle. While it gets at least 5 minutes dwell time to kill bacteria, you may proceed to step 2.

2. Empty all garbage containers, including feminine product wax bags and replace bags and garbage can liners.

3. While wearing gloves, wipe down door handles, light switches and all “touch points” in the room with **OXIVIR TB WIPES** (1-minute kill time) from the plastic canister.

4. After the 5 minute dwell time, proceed by wiping down the flat surfaces, counter tops, sinks and fixtures with clean **BRAWNY TOWELS** until dry.

5. Wipe down urinals and toilets with clean **BRAWNY TOWELS** until dry.

6. Pick up all large debris (used toweling, toilet paper strips, other garbage) and dispose of in garbage bin.

7. Sweep floors into dust pan then empty dust pan in garbage receptacle.

8. Mop floors with Disposable Mops, Mop Handle and Stride, working your way back to the doorway. Dispose of used mops and rags properly.
ALWAYS BE SURE TO WEAR THE PROPER PERSONAL PROTECTIVE EQUIPMENT.

1. Spray flat surfaces, counter tops, mirrors with **OXIVIR FIVE 16** Disinfectant from spray bottle. While it gets at least 5 minutes dwell time to kill bacteria, you may proceed to step 2.

2. Empty all garbage containers and replace bags and garbage can liners.

3. While wearing gloves, wipe down door handles, light switches and all “touch points” in the room with **OXIVIR TB WIPES** (1-minute kill time) from the plastic canister.

4. After the 5 minute dwell time, proceed by wiping down the flat surfaces, counter tops, sinks and fixtures with clean **BRAWNY TOWELS** until dry.

5. Remove larger pieces of debris, then vacuum floors with upright vacuum.