**Professional Education Program**

**Application for Admission**

**Deadlines:** February 22 and September 22. If a deadline falls on a weekend, applications are due the Friday prior. Submit applications to the SOE Academic and Career Advising Center, 469 College of Professional Studies, Stevens Point, WI 54481.

**Requirements for Admission to the Professional Education Program:** Please see our website for descriptions of requirements [www.uwsp.edu/education/Pages/CurrentUndergrad/UndergraduateAdvise/appRequire.aspx](https://www.uwsp.edu/education/Pages/CurrentUndergrad/UndergraduateAdvise/appRequire.aspx)

1. Students who plan to enroll in education courses beyond ED 205, 300 level, ECE courses and some methods courses must be admitted to the Professional Education Program. Written verification of all scores must be received by our office and meet minimum requirements prior to deadline.

2. Applications require “COMPLETION” of all items listed below and receipt of all scores before applications are accepted:

   - **Current or previous enrollment at UWSP or Proof of Admission to UW-Stevens Point**

   - **Attach to this application all that apply.**
     - a) Current UWSP undergraduate students must attach an up-to-date Degree Progress Report (available through UWSP MyPoint)
     - b) Communicative Sciences and Disorders graduate students and/or any student not currently enrolled at UWSP must attach separate unofficial transcripts from any college or technical college attended.
     - c) Any student who has ever been suspended from any institution for academic reasons must submit separate unofficial transcripts from any college or technical college attended.

3. **24 Credits Completed:** Full admission will be granted after completion of 40 credits. Applications may be submitted upon completion of 24 credits, but enrollment in upper division education, ECE and some methods courses is contingent upon maintaining a 2.75 GPR based upon 40 credits. Advanced Placement (AP), CLEP, retroactive credits and credits by exam are included in the credit requirement.

4. **2.75 Cumulative GPA:** The cumulative GPA of 2.75 is based upon credits earned at this and all institutions attended.

5. **Freshman English:** Receive a B- or better in Engl. 101 or 150 OR Receive a 2.50 in Engl. 101/102 or 101/202 OR Receive a B- or better in Engl. 250 OR Test out of Engl. 101 through department test-out exam or receive credit by examination (this does not include AP credit for Engl. 101 if Engl. 150 is required) OR Complete the required work in the Professional Competency Program for Writing. See personnel in Room 469 CPS to sign up.

   **NOTES:** Documentation of testout or exemption must be provided. If you do not meet this requirement for Freshman English, report to the SOE Academic and Career Advising Center (469 CPS) to obtain a Professional Competency Program Brochure for clearance options available (this program usually takes a semester to complete).

6. **Communication Skills Including Emerging Technology:** Communication 101 OR Education 205 (or transfer equivalent or either) must be completed with a passing grade.

7. **Pre-Professional Interview:** A passing score of 15 or higher is required. Required of students seeking admittance in early childhood, elementary, physical education and special education majors. We recommend taking this the semester prior to applying, if possible. Registration: 469 CPS. If not a UWSP student, call 715-346-2040 to register.

3. **Conduct & Competency Questionnaire** completed, signed and dated (see pages 3-4)

4. **Secondary and K-12 teaching majors/minors** must meet additional application requirements set by the department of their major/minor. Any additional requirements must be met prior to applying. Students should submit additional application requirements directly to the department of their major/minor the same semester that they apply to the Professional Education Program. Additional requirements can be found online: [www.uwsp.edu/education/Pages/CurrentUndergrad/enrollmentCap](https://www.uwsp.edu/education/Pages/CurrentUndergrad/enrollmentCap).

5. Status of student’s admittance will be e-mailed within 4 weeks of application deadline.

**Transfer Students** (not currently attending UWSP)

1. Transfer students must apply to UWSP well in advance of PEP application deadline. [https://apply.wisconsin.edu](https://apply.wisconsin.edu)

2. Transfer students must have a minimum cumulative GPA of 2.75 from all institutions attended, including UWSP.

06/2017
Date of Application __________________________ UWSP Student ID # __________________________ (If recently admitted to UWSP, check your admission letter for ID #)

Name ________________________________________ ______________________________________

Last First Middle (Previous)

Local Address: ________________________________________________________________

              street                              city                            state                        zip

Home Address: ________________________________________________________________

              street                              city                            state                        zip

Local Phone: ( ) ____________________________ Home Phone: ( ) ____________________________ Birthdate (00/00/19XX) __________________

UWSP Email _____________________________________________________________  * You will be receiving your admission letter via UWSP email (if available)

Do you already have a 4-year degree?  □ Yes  □ No   If yes, from what school ____________________________ Date received: __________________

** Intended Teaching Majors: **

________________________________

** Intended Teaching Minors: **

________________________________

________________________________

** Early Childhood and Elementary Education Majors only: **

What semester do you plan on taking the Integrated Curriculum Block/ICB (ECE majors) or Elementary Methods Block/EMB (Elementary Majors)?

NOTE: If you do not already have a graduation plan, you must talk to Maggie Beeber prior to submitting this application.

Semester – (Check one):  _____Fall    _____Spring    Year ____________________________

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** Do not complete: For office use only **

□ Questionnaire Completed, Signed, Dated and Returned.

□ UWSP Transcripts or DPR Credits Earned______ Points Earned______ Cumulative Grade Point Earned______

□ Transfer Campus Credits Earned______ Points Earned______ Cumulative Grade Point Earned______

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□ Transfer Campus Credits Earned______ Points Earned______ Cumulative Grade Point Earned______

□ Cumulative GPA (2.75 minimum required). __________________________

□ Communication Skills/Emerging Technology  □ Comm 101  OR  □ Education 205  OR  □ 4 year degree

□ Freshman English Requirement:

□ Better English 101 Grade______ -OR- better English 150 Grade______

□ Test out of English 101 (not AP if Engl 150 is required)

□ 2.50 English 101/102 -OR- 101/202: Engl 101 grade_____ English 102/202 Grade______

□ Grade of B- or better earned in English 250. Grade______ -OR-

□ Received a passing score on the writing portion of Praxis I and received grades of at least B in two WE courses.

List the two WE courses and the grades here: __________________________________________________________

□ Satisfactorily completed the required work in the Professional Competency Program for Writing (Writing Lab Clearance).

Date PCP-Writing Clearance Received__________________________________________________________

□ Pre-Professional Interview (ECE, ELEM, Phy Ed, and Special Ed Majors). Score__________________________

Education Advisor Assigned: ____________________________ Date Processed:  September 22, 20____

Results:  / / Conditional  / / Full  / / 1st Denial  / / 2nd Denial  / / 3rd Denial  February 22, 20_____
Professional Education Program Dispositions Expectations

The University of Wisconsin-Stevens Point (UWSP) School of Education (SOE) faculty, staff, and school-based partners believe that well prepared teacher candidates understand and effectively demonstrate the knowledge, skills and dispositions of the teaching profession. According to the National Council for Accreditation of Teacher Education (2008, p. 89-90), professional dispositions are defined as:

professional attitudes, values, and beliefs demonstrated through both verbal and non-verbal behaviors as educators interact with students, families, colleagues, and communities. These positive behaviors support student learning and development.

We have the responsibility of assessing future educators’ application of knowledge, skills, and dispositions in coursework and school settings to ensure effectiveness in their teaching. Candidates are expected to conduct themselves in a manner consistent with the highest degree of professionalism. It is important for candidates to recognize when their own dispositions may need to be modified and develop plans to do so.

Effective educators come from diverse backgrounds, and have varied opinions, interests, abilities, and personalities. However, we believe that some effective educator qualities are common to all good educators. These qualities include: adapting to social, cultural, economic and demographic patterns; skillfully using technology and other educational tools to promote teaching and learning; and acting in caring, fair, professional, respectful and responsible ways.

Therefore, all UWSP professional education candidates are assessed on and expected to show growth in the following dispositions throughout their teacher preparation program:

1. Inclusive Excellence
2. Responsibility for Self and the Fostering of Collaborative Relationships
3. Reflectivity about Teaching, Learning, and Interactions
4. Creativity and Critical Thinking in Teaching, Learning and Problem Solving
5. Perseverance for Excellence
6. Professionalism in Teaching, Learning and Interactions


I, __________________________________________________________, have read, understand and agree to abide by the Professional Dispositions Policy of the UW School of Education Professional Education Program (PEP) throughout my program of study. I also understand that, as stated in the policy, my Dispositions documents may be disclosed to school officials* with a legitimate educational interest in the information.

______________________________________________________________
Student Signature

Date

Conduct & Competency Questions

Questions 1-14 are taken from the Wisconsin Department of Public Instruction teacher license application. Question 15 is specific to UW Stevens Point. You will be required to answer these questions at different points in your teacher preparation program: 1) Application to Professional Education Program, 2) Application to Student Teach and 3) Application for your Wisconsin Teaching License. These questions are subject to change.

Below are the Conduct and Competency (C&C) questions that all applicants must answer as part of the application process. Applicants must respond to ALL questions fully and truthfully. Incomplete responses will delay/stop the application process. Inaccurate responses can result in denial of an application. There may be multiple parts to a question, depending on an applicant’s response to the original question.

Note: For any “Yes” answers to questions, applicants will be required to attach a detailed written explanation, in their own words, describing the facts and circumstances associated with what they are reporting. Applicants must also provide complete copies of documents associated with the matter that can corroborate / illuminate their explanation of the incident. These may include the criminal complaint, judgment of conviction, police reports, disciplinary letters/findings, correspondence, etc., as applicable. (Note: Court history information printed from the CCAP web site is NOT sufficient.)

- [ ] Yes  [ ] No  1. Have you ever been disciplined for alleged misconduct in the course of any employment or as a member of any licensed or regulated profession?

- [ ] Yes  [ ] No  2. Have you ever resigned, retired, been disciplined, been dismissed or been non-renewed from any teaching or other school position, in part, for alleged: “Immoral Conduct?” (“Immoral conduct” means conduct or behavior that is contrary to commonly accepted moral or ethical standards and that endangers the health, safety, welfare or education of any pupil. “Immoral conduct” includes the intentional use of an educational agency’s equipment to download, view, solicit, seek, display, or distribute pornographic material. (Sec. 115.31(1)(c), Wis. Stats.)).

- [ ] Yes  [ ] No  3. Have you ever resigned, retired, been disciplined, been dismissed or been non-renewed from any teaching or other school position, in part, for alleged "Incompetence?"  NOTE: "Incompetence" means a pattern of inadequate performance of duties or the lack of ability, legal qualifications or fitness to discharge required duties, and which endangers the health, welfare, safety or education of any pupil. (PI 34.35(1)(d), Wis. Admin. Code)).
4. Have you ever had a permit, certificate or license to teach or perform other school duties denied, revoked, suspended or surrendered?

☐ Yes  ☐ No

5. Is any disciplinary action in any jurisdiction currently pending against you regarding your educationally related license or employment, or any other professional license or employment?

☐ Yes  ☐ No

6. Have you ever been convicted of violating any civil law, local ordinance, state law or federal law, including cases that have been expunged (removed) from your record or pardoned, for any of the following?:
   • actions involving sexual and/or sexually motivated behavior
   • physical abuse of a child
   • any other act of violence or threat of violence toward a child
   • any non-violent offense in which a child was a victim, whether intentional or accidental
   • any offense that involved contributing to the delinquency of a child

☐ Yes  ☐ No

7. Have you ever been convicted of any criminal or other offense (including criminal traffic, not general traffic violations) in any jurisdiction, including cases that have been expunged (removed) from your record or for which you have been pardoned? (check all that apply)
   □ Felony (indicate in your written response whether the offense occurred on school property and/or involved a pupil).
   □ Misdemeanor (indicate in your written response whether the offense occurred on school property and/or involved a pupil).
   □ Ordinance/forfeiture/criminal traffic violation (indicate in your written explanation whether the offense occurred on school property and/or involved a pupil).
   □ Other offense or violation (indicate in your written explanation whether the offense occurred on school property and/or involved a pupil).

☐ Yes  ☐ No

8. Have you ever participated in a deferred prosecution agreement or program to dispose of charges resulting from a criminal investigation, including cases that have been expunged (removed) from your record?

☐ Yes  ☐ No

9. Are you currently on probation, parole, conditional release, supervised release, bail/bond, electronic monitoring, administrative supervision or any other court-ordered supervision in any jurisdiction?

☐ Yes  ☐ No

10. Have you ever been found not guilty /acquitted for reasons of insanity, mental disease or defect, diminished mental capacity or comparable legal defense or basis, of a criminal offense involving sexual or sexually motivated conduct, harm to another person or an animal or threat of harm to another person or an animal?

☐ Yes  ☐ No

11. Is any criminal charge or investigation pending against you in any jurisdiction?

☐ Yes  ☐ No

12. Have you and/or a school district/educational setting where you worked, and/or any agency or business that provided goods/services to a school/school district ever been a party to a civil settlement, award, or agreement of any kind that involved an allegation about your conduct as an educator, or in an educationally related position, or as an employee of an agency or business that provided goods/services to a school/school district, or as paid or unpaid worker of any kind in an educational setting?

☐ Yes  ☐ No

13. Are you now, or have you ever been required to register with any state or federal sex offender registration program?

☐ Yes  ☐ No

14. Has any state, county or local human services agency ever made a finding that you engaged in conduct that constituted abuse/maltreatment and/or neglect of any person, child or adult?

☐ Yes  ☐ No

Please Note: The existence of criminal charges or a criminal record or denial or revocation of a license does not constitute an automatic bar to admission and will be considered only as it/they substantially relate(s) to the duties and responsibilities of the program and eventual licensure.

☐ Yes  ☐ No

15. Other than for academic reasons, have you ever been suspended, expelled, placed on probation or otherwise disciplined by any college or university, or from a program of a college or university? If yes, please explain.

☐ Yes  ☐ No

I AFFIRM that all of my responses to the Conduct and Competency questions and all additional information in this application and the accompanying documentation are true to the best of my knowledge. I understand that any false statements or assertions that I make may result in denial or revocation of my admission to the Professional Education Program.

Signature of Student ___________________________ Date ___________________________

PRINT Name Here ___________________________