

## COVID-19 MEAL & MAIL DELIVERY DRIVER

**Accountability:** Drivers are to report to the Director of Dining and Director of Residential Living

**Scope of Responsibility:** Drivers are responsible for delivery meals and mail to various building on campus

### Qualifications:

- Must work a minimum of 15 hours per week (including four weekend hours per pay period)
  - Weekend shifts are Friday *Close* shift – Sunday
- Demonstrate leadership abilities, good interpersonal skills, strong oral and written communication skills, and develop active listening skills
- Maintain 4 points or less to receive Dawg Dollar Incentive and Semester Raise
- Maintain a 2.0 semester GPA and 2.5 cumulative GPA after each semester? Assist Dining and Summer Conferences in the delivery of breakfast, lunch, and dinner for students in isolation/quarantine on the main UWSP campus

### Specific Duties:

- Assist all main campus residence halls in delivering packages to students in isolation/quarantine
- Maintain confidentiality of all students
- Operate a university vehicle to perform tasks
- Uphold CDC COVID-19 guidelines, particularly for food delivery
- Must be a UWSP student
- Positive, friendly attitude
- Valid driver's license, pending approval to drive UWSP fleet vehicles after hire
- Interact with DSC staff to promote positive work environment
- Attend meetings as needed
- Other duties as assigned

### Job Expectation

98% Daily Operations within unit

2% Emails, Online Trainings

*\*Failure to meet expectations will result in termination\**

**Starting Wage - \$10.25/hr.**