GUIDE TO RETURNING TO CAMPUS

JUNE 3, 2020

UW-STEVEN'S POINT
MESSAGE FROM THE CHANCELLOR

Since late January, UW-Stevens Point has monitored the novel coronavirus 2019 and taken proactive measures to slow its spread on our campuses. The health and safety of faculty, staff members, students and communities has been our top priority as we responded. It remains our top priority as we begin to gradually return to our campuses.

This document is a guide for employees as we enter the first phase of reopening, through summer 2020. The COVID-19 pandemic has changed situations rapidly, and this guide is intended to reflect that rapidly evolving dynamic. It will be updated regularly to include new information as it becomes available.

As we begin to pivot to returning, the June through August phase will inform our longer-term strategies for reducing financial impact while continuing to provide quality education during the COVID-19 pandemic. Additional guidelines will be provided this summer for the safe return to some in-person activities in fall.

This plan is informed by guidance from the Centers for Disease Control and Prevention, Wisconsin Economic Development Corporation, Wisconsin Department of Health Services, American College Health Association and local and tribal health departments in the four counties and one reservation where we have a physical presence.

Plans are subject to change with little or no notice depending on occurrences of the virus or orders issued by federal, state or local officials.

This guide will help us continue to respond safely to ensure we meet our educational mission and protect our campuses as we adapt to a new normal.

Employees are expected to follow personal protections and precautions outlined here. Please contact your supervisor or human resources representative with questions.

While we do not have all the answers, we will work through each issue, using science and data to guide our decisions.

Bernie L. Patterson
Chancellor
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I. OVERVIEW

The UW-Stevens Point Leadership Team in consultation with the Emergency Operations Center (EOC) has established a phased approach to reopening our campuses this summer. The goal is to protect the health and safety of all on our campuses and deliver a quality education.

This document provides the university with guidance on preparing for the loosening of restrictions on campus operations. The timeline for gradual campus reopening must be determined using public health data. The Wisconsin Badger Bounce Back Plan, Wisconsin Economic Development Corporation’s Reopen Guidelines, and the American College Health Association Guidelines: Consideration for Reopening Institutions of Higher Education in the COVID-19 Era were used as framework for this document, as well as guidelines from the Centers for Disease Control and Prevention and the Occupational Safety and Health Administration. State and local public health orders regarding the phased reopening of campus will be followed.

UW-Stevens Point will be open in the fall with modifications to learning modalities that align with public health recommendations. Leaders are working through various scenarios to maximize safety while providing meaningful learning experiences.

Our priority is to ensure that faculty, staff members and students are aware of efforts to protect our campuses from the virus.

Pivot Point will provide clear directions, signage, modeled behavior and direction from managers to reinforce behaviors we expect from our employees and students.

PHASE 1: START
Limited university operations resume with precautions

PHASE 2: CAUTIOUS
Relaunch/pilot limited student programming on campuses
Repopulate limited functions necessary in preparation for fall

PHASE 3: VIGILANT
Fall semester opening: carefully returning student population to campuses

PHASE 4: NEW NORMAL OPERATIONS
II. GUIDING PRINCIPLES

UW-Stevens Point will make decisions with these guiding principles in mind:

- Health and safety of our students, faculty and staff members remain our top priority
- Quality learning experience will not be compromised
- Planning is consistent with the university’s culture and mission
- Science and data inform decisions

III. PLANNING ASSUMPTIONS

UW-Stevens Point recognizes that to safely reopen:

- Students, faculty, staff and visitors must agree to practice good hygiene, physical distancing and other best practices in classes and other campus activities.
- Until a vaccine for COVID-19 is available and widely used or until an effective prophylactic treatment is discovered, physical distancing, viral testing, isolation, quarantine, and contact tracing are our best strategies to control the spread of this virus.
- Access is needed to testing, contact tracing of positive cases (with local divisions of public health), and the ability to isolate people who test positive and quarantine their close contacts.

IV. DECISION TIMELINE

- Spring 2020 Commencement (tentatively postponed to December 2020)
- Summer events may resume June 8 on campuses with capacity limits and added precautions as specified on page 8
- CNR Summer Field Experience will be held at UW-Stevens Point campus
- June 5 - Next update providing further clarity to students and prospective students regarding fall intentions
- July - NCAA decision regarding fall athletics
- August 1 – next phase of furloughs decided
- Campus remains closed to the public through fall 2020
V. SCOPE: SITES

The guidelines in this document are applicable to all individuals (students, faculty, staff, contractors, visitors, alumni, parents, etc.) on all UW-Stevens Point campuses and field stations regardless of their location. However, the local public health requirements may prevail over these guidelines.

INCLUDED SITES IN THIS PLAN

- UW-Stevens Point (Portage County)
  https://www.co.portage.wi.us/department/health-and-human-services/division-of-health

- UWSP at Marshfield (Wood County)
  https://www.co.wood.wi.us/Departments/Health/

- UWSP at Wausau (Marathon County)
  https://www.co.marathon.wi.us/Departments/HealthDepartment.aspx

- Treehaven (Lincoln County)
  https://co.lincoln.wi.us/health

- Central Wisconsin Environmental Station (Portage County)

- Northern Aquatic Demonstration Facility (Red Cliff Reservation/Bayfield County)
  https://redcliffhealth.org/community-health/

VI. MATRIX OF GUIDELINES

The following matrix provides general guidelines for various departments across the university that may begin to reopen. It is important to note that some university operations included on the matrix may not immediately reopen because of staffing or other considerations.

<table>
<thead>
<tr>
<th>Timeline</th>
<th>March 23-May 31</th>
<th>As of June 1, 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>Criteria</td>
<td>Follow state “Safer at Home” restrictions.</td>
<td>Gatherings of up to 10 people may resume, as long as added precautions are followed.*</td>
</tr>
</tbody>
</table>
| Facility Considerations | University buildings closed except for essential functions. | Facility Services will:
  • determine and post the occupancy of all locations that are approved for use.
  • provide guidance if furniture must be removed to limit seated attendance in spaces that are approved for use.
  • provide standardized signage and physical distancing markings for all locations that are approved for use. |
<table>
<thead>
<tr>
<th>Timeline</th>
<th>March 23-May 31</th>
<th>As of June 1, 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>University Operations</td>
<td>Faculty and staff members who can work at home, must do so.</td>
<td>Faculty and staff members who can work at home, should continue to do so.</td>
</tr>
<tr>
<td></td>
<td>Essential university functions only with added precautions.*</td>
<td>University functions with summer operations may open with up to 10 people in their immediate work area and added precautions* with certain exceptions.</td>
</tr>
<tr>
<td>Student Employees</td>
<td>Essential employees only.</td>
<td>Essential employees only.</td>
</tr>
<tr>
<td>University Travel</td>
<td>Essential travel only. All university-sponsored travel canceled through June 30 with limited exceptions.</td>
<td>Essential travel only. All non-essential university-sponsored travel canceled through August 1 with limited exceptions.</td>
</tr>
<tr>
<td>Academic Delivery</td>
<td>All courses offered in alternative/online method.</td>
<td>All summer courses offered online with two exceptions: CNR field experience and athletic training master’s course.</td>
</tr>
<tr>
<td>Lab/Studio Environments</td>
<td>Essential lab operations only with added precautions.*</td>
<td>Certain approved lab/studio operations resume (e.g., faculty scholarship) with added precautions.*</td>
</tr>
<tr>
<td></td>
<td>No face-to-face courses or visitors.</td>
<td>No face-to-face courses or visitors.</td>
</tr>
<tr>
<td>Residence Halls</td>
<td>Essential occupancy only with added precautions.*</td>
<td>Essential occupancy only with added precautions.*</td>
</tr>
<tr>
<td>Dining</td>
<td>Essential services only. Carry-out dining only with added precautions.*</td>
<td>Essential services only.</td>
</tr>
<tr>
<td>On-Site Visitors, Vendors</td>
<td>Essential visitors only with added precautions.*</td>
<td>Essential visitors only with added precautions.*</td>
</tr>
<tr>
<td>University Events</td>
<td>No events.</td>
<td>Events up to 10 people may resume June 8 with added precautions.*</td>
</tr>
<tr>
<td>Meetings</td>
<td>Virtual meetings only.</td>
<td>In-person meetings up to 10 people with added precautions.* Virtual meetings encouraged.</td>
</tr>
<tr>
<td>Faculty and Staff Offices</td>
<td>Office use for essential employees only with prior approval and added precautions.*</td>
<td>Office use for employees with summer operations with prior approval and added precautions.* Telecommuting encouraged.</td>
</tr>
<tr>
<td>Timeline</td>
<td>March 23-May 31</td>
<td>As of June 1, 2020</td>
</tr>
<tr>
<td>----------------------------</td>
<td>--------------------------------------------------------------------------------</td>
<td>-----------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Admissions</td>
<td>Virtual visits only.</td>
<td>Tours limited to one family per tour; visitors asked to complete online screening form; limit to family members in their household with added precautions.*</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Virtual visits encouraged.</td>
</tr>
<tr>
<td>Athletics</td>
<td>Follow NCAA/WIAC guidelines.</td>
<td>Follow NCAA/WIAC guidelines.</td>
</tr>
<tr>
<td>Strength Center</td>
<td>Closed.</td>
<td>Closed.</td>
</tr>
<tr>
<td>Allen Fitness Center</td>
<td>Closed. Virtual fitness classes only.</td>
<td>May open with up to 10 visitors at a time with added precautions.* Fitness classes offered virtually.</td>
</tr>
<tr>
<td>Outdoor Recreation Areas</td>
<td>Open.</td>
<td>Open.</td>
</tr>
<tr>
<td>Schmeeckle Reserve</td>
<td>Trails remain open dawn to dusk. Visitor Center closed. A portable toilet is available in the Visitor Center parking lot.</td>
<td>Trails remain open dawn to dusk. Visitor Center closed. A portable toilet is available in the Visitor Center parking lot.</td>
</tr>
<tr>
<td>Libraries</td>
<td>Open, with limited services.</td>
<td>May open with up to 10 visitors at a time with added precautions.*</td>
</tr>
<tr>
<td>Text Rental</td>
<td>Closed.</td>
<td>Stevens Point Campus - Text Rental self-check-in return process from May 11–June 12, 2020 or by shipping via mail.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>May open based on Bookstore reopening, up to 10 visitors at a time with added precautions.*</td>
</tr>
<tr>
<td>Bookstores</td>
<td>Closed.</td>
<td>May open with up to 10 visitors at a time with added precautions* and approved reopening plan.</td>
</tr>
<tr>
<td>Other Retail</td>
<td>Closed.</td>
<td>May open with up to 10 visitors at a time with added precautions* and approved reopening plan.</td>
</tr>
<tr>
<td>Speech and Language Clinic</td>
<td>Teleservices only.</td>
<td>May open with up to 10 visitors at a time with added precautions.*</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Teleservices encouraged.</td>
</tr>
<tr>
<td>University Child Learning and Care Center</td>
<td>Offered reduced services with added precautions.*</td>
<td>Open with added precautions.*</td>
</tr>
</tbody>
</table>
*ADDED PRECAUTIONS INCLUDE:

- Maintaining and enforcing physical distancing and maximum occupancy guidelines.
- Avoiding office gatherings, break rooms and unnecessary visitors in the workplace.
- Discouraging physical contact, handshaking, shared supplies and materials.
- Using personal protective equipment (PPE). Face coverings are required on campus in the presence of others.
- Employees working at a UWSP facility must complete an online symptom check questionnaire daily.
- Staying home when sick.
- Maintaining strict sanitation protocols.
- Protecting those who are vulnerable or at higher risk.
- Logging visitors at a campus facility, when possible.
- Practicing good hygiene:
  - Wash your hands with soap and water or use hand sanitizer, especially after touching frequently used items or surfaces.
  - Avoid touching your face, eyes, mouth, nose.
  - Sneeze or cough into a tissue or the inside of your elbow.
VII. EDUCATION

Education materials are being developed for all employees. UW-Stevens Point will follow American College Health Association (ACHA) suggested criteria to use in a phased opening approach:

- Downward trajectory of influenza-like illnesses and COVID-19 syndromic surveillance within a 14-day period.
- Downward trajectory of documented cases or percentage of positive tests (with flat or increasing volume of tests) for 14 days.
- Minimal cases of community transmission (no known source) in student population.
- Containment capabilities.

PREVENTION TIPS

Practice good hygiene:

- Wash your hands with soap and water or use hand sanitizer, especially after touching frequently used items or surfaces.
- Avoid touching your face, eyes, mouth, nose.
- Sneeze or cough into a tissue or the inside of your elbow.

Disinfect frequently used items and surfaces as much as possible. Sanitize and disinfect common and high-traffic areas.

Require cloth face coverings in public spaces and spaces used by multiple people.

People who feel sick must stay at home. Do NOT go to work, school, or any other public place. Seek medical attention from your personal health care provider.

Encourage physical distancing:

- Continue telework where practical. Use phased approach to staff/faculty returning to campus.
- Avoid office gatherings, break rooms, and unnecessary visitors in the workplace

Provide appropriate personal protective equipment (PPE) and supplies for cleaning and disinfecting workspaces.

Develop training and educational materials that offer health and safety content such as:

- A general overview of COVID-19 including infection prevention and control measures (hand hygiene, respiratory etiquette, physical distancing, cleaning and disinfection), signs and symptoms, testing, transmission, and credible resources.
- Campus-specific policies and practices regarding infection prevention and control, campus health and safety resources, use of personal protective equipment (PPE) including masks/face coverings, and actions if sick.
VIII. RESOURCES

COUNTY GUIDELINES

UW-Stevens Point operates facilities in the counties of Portage, Marathon, Wood, Lincoln and Bayfield, which includes the Red Cliff Reservation. Please refer to the individual county health department website for specific guidelines. (See page 5)

THIS PLAN IS INFORMED BY THE FOLLOWING SOURCES:

- Wisconsin Economic Development Corporation

- Badger Bounce Back plan
  https://www.dhs.wisconsin.gov/covid-19/prepare.htm

- CDC Interim Guidance for Businesses and Employers to Plan and Respond to Coronavirus Disease 2019 (COVID-19)

- ACHA Guidelines

- CDC “Prepare Your Small Business and Employees for the Effects of COVID-19”