



2021-2022 Handbook

Mission:

The CWYSO program provides a high quality symphonic performing experience for committed middle-level and high school students who, with other like-minded musicians, wish to perform great symphonic literature, raise their level of playing and nurture their love of music.

Welcome!

Thank you for choosing to be a part of the CWYSOP family! As we excitedly look forward to making music together in-person this fall, please note that the welfare, education, and enjoyment of all members is our highest priority. We will continue to update you regarding current CDC guidelines relative to Covid-19 and protocols via our E-newsletters and social media.

>>> Please regularly check your emails from us and be sure to add us to your contact list:

jodi.engum.kryshak@uwsp.edu

Dear Parents and Students:

Please read, print, sign and return the Parent/Student Signature form at the end of the Handbook (review the entire season schedule attached first). The signature form must be turned in with the registration form or if registering online, must be mailed in no later than 10 days after online registration.

ELIGIBILITY

All band and orchestra students in Wisconsin, who pass an audition, are eligible to participate in CWYSOP. Students must obtain their band/orchestra director's signature and principal's signature in order to receive a seating placement in one of the ensembles.

SPECIAL NOTE: Students must be a member in good standing in their home school band or orchestra to be eligible to participate in CWYSOP. Students without a band or string orchestra program in their school or those who are homeschooled must receive a signature from their parent(s) certifying there is not a school music program for their instrument. If you have an extenuating circumstance, please contact the Music Director for further information. (See registration materials)

ATTENDANCE

Attendance at all rehearsals and concerts is mandatory. Any conflicts must be submitted in writing upon registration via email to the Program Assistant. Attendance notification emailed to anyone other than the Program Assistant will not be accepted. Absence notifications via phone, text, or Facebook are not acceptable.

Students who must miss more than one rehearsal per semester must receive permission from the conductor to perform on the concert. Partial attendance at any rehearsal will be considered an unexcused absence. Absences due to illness or family emergencies will be considered on a case-by-case basis.

> **Students are to arrive 15 minutes early to EVERY rehearsal and 30 minutes early to concerts.** Students arriving late will be considered tardy. If a student has more than one tardy per semester, it will be considered the same as one unexcused absence. Parents are welcome to observe regular rehearsals.

SPECIAL NOTE REGARDING DRESS REHEARSALS: the dress rehearsal is the most important rehearsal. Attendance is mandatory. If a student is not excused by the conductor to miss the dress rehearsal, that student will not be allowed to perform on the concert. No refund of tuition will be given in This instance. Illness and family emergencies will be considered on a case-by-case basis; however, the conductor's decision will be final. By registering for the program, families agree that their child Will attend the dress rehearsal and the concert.

SEATING PLACEMENT

Membership, seating, and ensemble placement is determined by audition. Students will perform an audition for the Music Director and/or the audition committee. The Music Director/conductors reserve the right to place and rotate players in the ensembles at any time for any reason for the benefit of the overall sound of the ensemble. After the season has begun, new students will audition and be placed in the ensemble at the sole and unfettered discretion of the conductor.

FEES/MEMBERSHIP

Membership is for the entire season/school year (September 2021 through April 2022). Tuition is due **IN FULL** at the time of registration. Payment may be made online with a credit card or by check made payable to UWSP Continuing Education. Please consult with Music Director, Dr. Richard Brunson: Richard.Brunson@uwsp.edu or Program Coordinator, Jodi Engum Kryshak: jodi.engum.kryshak@uwsp.edu if special arrangements are needed. Students will be placed in an ensemble if paid in full by the due date. A limited number of needs-based scholarships are available. Please refer to the CWYSOP Registration Form for more information.

RULES FOR REHEARSAL

1. Food and gum are not allowed inside the rehearsal rooms or concert hall.
2. Water bottles are allowed but must be disposed of properly at the end of rehearsal.
3. Celli and Basses must bring something to protect the floor from their endpin.
4. Temperature and lighting are preset in NFAC; please do not attempt to adjust them.
5. **Electronic devices such as iPods, iPads, cell phones, games, laptops, tablets, etc., are not allowed in rehearsals or concerts. Please leave them turned off and put away during rehearsals.**
6. You must have a No. 2 pencil to mark music during rehearsals.
7. Please clean up after yourself and help keep the Noel Fine Arts Center clean.
8. Conductors have the right to dismiss any student at any time for any reason for unacceptable behaviors or for not meeting the performance standards established for CWYSOP ensembles.
9. Students must arrive 15 minutes early for every rehearsal.

PERFORMANCE/CONCERT RULES

1. Dress rehearsals are closed to the public. (This means no parents, family members, teachers or friends may observe the dress rehearsal.)
2. Parents and other non-orchestra members are not allowed in the Green Room/warm up room.
3. Students must check in with the Program Assistant 30 minutes before the concert.
4. **Do not leave anything valuable in your bag or case during the performance. NEITHER CWYSOP nor the performance venue are liable for missing or damaged personal items including instruments, electronics, or equipment for any reason.**
5. All cases must be left in assigned rooms.

6. **REQUIRED CONCERT ATTIRE: NO EXCEPTIONS.**

Symphony Orchestra:

- **Females:** All black, dressed as conservatively as possible (No exposed shoulders, plunging necklines or spaghetti strap tops), ankle length slacks/skirt (black hose/leggings required with skirts/dresses), and solid black dress shoes.
- **Males:** Black bow tie (CWYSOP will provide if need be), solid white shirt, black pants, black tux or suit coat, solid black shoes/socks.

Philharmonia:

- **Females:** Either same as males below (minus bow tie, cello players or others may prefer pants) or, ankle length black dress, or ankle length black skirt (black hose/leggings required with skirts/dresses), black top, and solid black shoes. No exposed shoulders, plunging necklines or spaghetti strap tops.
- **Males:** White long sleeve dress shirt, black bow tie (CWYSO will provide if need be), black dress pants and solid black shoes/socks.

7. Students are personally responsible for the music and folder loaned to them for use in CWYSOP. The cost to replace a folder full of original parts can run \$20 - \$100 or more. All the music we use is borrowed or personally owned music and in some cases is out of print, in other words, irreplaceable. Students must return the music in the same condition as they received it. They agree to pay for replacement parts for missing or damaged music.

Please note: Electronic devices are strictly prohibited during rehearsals, sectionals, and concerts. Parents are welcome to record concerts for their own personal, in-home use but are not allowed to share, disseminate any video or recording footage on any social media or online format without written permission from CWYSOP, ASCAP and BMI (They in turn, must pay royalties to composers and/or their estates and will impose fines based on non-compliance).

INCLEMENT WEATHER

Please use your best judgment and allow enough time to arrive 15 minutes early for rehearsals. Rehearsals will be cancelled if UWSP cancels campus activity on the day of the rehearsals/concerts. Cancellation of classes is extremely rare. You will be notified by email if the rehearsal schedule changes. Notification will also be made via Facebook and area radio stations where possible.

CANCELLATION & REFUND POLICY

If for any reason a student is unable to continue in the program, the refund policy is as follows:

1. Withdrawal on or before September 12, 2021: Refund of total fees paid minus a \$25 processing fee.
 2. Withdrawal September 13 through October 3, 2021: \$50 refunded.
 3. No refunds for withdrawals after October 4, 2021.
- In the event the 2021-22 program has a lengthy start-date delay or, is not possible to begin, we will allow for a 100% refund. We will keep you updated via email on the progress of our 2021-22 season.

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- REQUIRED - PARENT/STUDENT SIGNATURE FORM -

CENTRAL WISCONSIN YOUTH SYMPHONY ORCHESTRA PROGRAM
2021-2022 HANDBOOK

> PARENT/STUDENT SIGNATURE FORM <

Please print, sign, and return this signature form to CWYSOP Staff at the first rehearsal or, UWSP Continuing Education, 2100 Main Street, Rm 032, Stevens Point, WI 54481.

>> The signature form must be turned in with the registration form or if registering online, **must be mailed in no later than 10 days after online registration.** (To scan/email, send to: uwspce@uwsp.edu). *Thank you!*

____ I have read the Handbook and agree to the provisions listed.

Parent Name (print): _____ Parent Signature: _____ Date: _____

Student Name (print): _____ Student Signature: _____ Date: _____

____ I would like to be included on a list of parents that could help with small tasks occasionally. Please add me to this list!

Name: _____ Email: _____

SUPPORT:

____ I understand that non-profit arts organizations such as CWYSOP rely on the generosity of donors to provide an ever-increasing level of programming to the young musicians of central Wisconsin. I also understand some students need financial assistance to participate in CWYSOP. Please accept my tax-deductible donation that will go towards these two purposes or please direct my donation towards:

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- Please make checks payable to and mail to: UWSP Foundation, 2100 Main St. Rm. 134, Stevens Point, WI. 54481 (with memo indicated below).
 - If writing a check, you must indicate Acct. # 9148 or "CWYSOP" on your memo line. (If not, the donation will not be deposited in our account and we will be unaware of your attempt to donate to CWYSOP.)
 - For credit card payments, visit UWSP Give Now website: <https://give.uwsp.edu/give-now> 715-346-3838. You must indicate Acct. # 9148 or "CWYSOP."

CONCERT PROGRAM ADVERTISING:

Parents, guardians, businesses, family, and friends can help support CWYSOP by purchasing ads in our concert programs. Advertise your place of business or tell an area business about this great opportunity. Please contact CWYSOP Program Manager, Jodi Engum Kryshak at jodi.engum.kryshak@uwsp.edu (715-824-3655). Forms will also be available at the Parent Orientation.

~ Thank you for your support of CWYSOP!