

**SABBATICAL SCORING RUBRIC**

**CNR**

NARRATIVE						Max. Pts.
<b>BACKGROUND, OBJECTIVES, &amp; ACTIVITIES (45-60%)</b>	45	Excellent	Good	Satisfactory	Poor	<b>45</b>
<i>Project Purpose &amp; Goals</i>						
· Clearly Defined Purpose		<input type="checkbox"/> 7.5	<input type="checkbox"/> 5	<input type="checkbox"/> 2.5	<input type="checkbox"/> 0	0
· Project Preparation & Groundwork		<input type="checkbox"/> 7.5	<input type="checkbox"/> 5	<input type="checkbox"/> 2.5	<input type="checkbox"/> 0	0
· Disciplinary Relevance & Appropriateness		<input type="checkbox"/> 7.5	<input type="checkbox"/> 5	<input type="checkbox"/> 2.5	<input type="checkbox"/> 0	0
· Organized & Well-Structured		<input type="checkbox"/> 7.5	<input type="checkbox"/> 5	<input type="checkbox"/> 2.5	<input type="checkbox"/> 0	0
· Well-defined Objectives & Goals		<input type="checkbox"/> 7.5	<input type="checkbox"/> 5	<input type="checkbox"/> 2.5	<input type="checkbox"/> 0	0
<i>Activities &amp; Outcomes</i>						
· Clear & Understandable Methodology or Plan		<input type="checkbox"/> 7.5	<input type="checkbox"/> 5	<input type="checkbox"/> 2.5	<input type="checkbox"/> 0	0
· Appropriate & Well-formulated Activities		<input type="checkbox"/> 7.5	<input type="checkbox"/> 5	<input type="checkbox"/> 2.5	<input type="checkbox"/> 0	0
· Realistic & Clearly-defined Timeline		<input type="checkbox"/> 7.5	<input type="checkbox"/> 5	<input type="checkbox"/> 2.5	<input type="checkbox"/> 0	0
Subtotal						<b>0</b>

Comments:

<b>WRITING: GRAMMAR &amp; COMPOSITION 10%</b>	10	Excellent	Good	Satisfactory	Poor	<b>10</b>
· Grammar, Spelling, Paragraph Structure						
· Completeness & Correct Formatting		<input type="checkbox"/> 10	<input type="checkbox"/> 7.5	<input type="checkbox"/> 3	<input type="checkbox"/> 0	0
· Relevant/Appropriate References & Source Citations						<b>0</b>

Comments:

<b>SUPPORTING DOCUMENTATION 10%</b>	10	Excellent	Good	Satisfactory	Poor	<b>10</b>
· Letter of Support - Supervisor (Required)						
· Letters of Support - Colleagues		<input type="checkbox"/> 10	<input type="checkbox"/> 7.5	<input type="checkbox"/> 3	<input type="checkbox"/> 0	0
· Logistical, Cooperative & Collaborative Support Letters (if applicable)						<b>0</b>

Comments:

<b>PROFESSIONAL ADVANCEMENT 10-20%</b>	20	Excellent	Good	Satisfactory	Poor	<b>20</b>
· Clearly Delineated Professional Outcomes						
· Impact on Professional Growth & Career		<input type="checkbox"/> 12	<input type="checkbox"/> 9	<input type="checkbox"/> 4	<input type="checkbox"/> 0	0
· Appropriate Dissemination Plan for Results (e.g. Presentation & Publication)						<b>0</b>

Comments:

<b>COLLEGE CRITERIA &amp; TENETS 0 - 10%</b>	6	Excellent	Good	Satisfactory	Poor	<b>6</b>
· Example: Outside Funding Sources		<input type="checkbox"/> 10	<input type="checkbox"/> 7	<input type="checkbox"/> 5	<input type="checkbox"/> 2	0
· Example: Year-long Sabbatical						<b>0</b>

Comments:

<b>ABSTRACT &amp; VITA 5%</b>	5	Excellent	Good	Satisfactory	Poor	<b>5</b>
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· Abstract Length & Format											
· Clarity of Project Synopsis in Abstract			<input type="checkbox"/>	5	<input type="checkbox"/>	3	<input type="checkbox"/>	1	<input type="checkbox"/>	0	0
· Concise & Relevant Vita Content & Structure											<b>0</b>

Comments:

<b>PREVIOUS SABBATICALS 0-3%</b>	<b>4</b>	None	One or More	<b>4</b>		
- First time sabbaticals may be given greater weighting		<input type="checkbox"/>	3	<input type="checkbox"/>	0	<b>0</b>

Maximum Points 100

<b>Total Points</b>	<b>0</b>
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