

University Awards Review Rubric
Excellence in Teaching, Scholarship, and Service Award
(1 recipient per year)

Name of Nominee: _____

Date: _____

Nomination Form Packet Review:

Mandatory:

- Coversheet
- Statement of Support from nominating body
- Curriculum Vitae
- Personal statement, with teaching philosophy, summarizing the nominee’s overall excellence in all three areas of teaching, scholarship, and service with evidence of nominee’s contributions to UWSP’s overall academic mission and the three imperatives: 1) Enhance academic excellence, 2) Expand EDI excellence, and 3) Increase enrollment and growth (limit three pages)
- Letter(s) of support from non-UWSP colleagues detailing academic achievements and impact/significance of research and service

Optional/Additional Materials

- Recognitions received by the individual during service at UWSP such as: written testimony by peers and students (avoid redundancy)
- Student portfolios, or teaching portfolios
- Recognitions or highlights of scholarship not easily captured by CV
- Letters of support from peer and/or student

Enter a score up to the maximum indicated or NA for each (0=didn’t provide, 1=minimal provision, maximum score=excellent provision, NA = not applicable)

Application Component	Score
The application is complete	Y/N
Curriculum Vitae	
Consistently detailed and meaningful enough to guide decision-making about professional experiences as it relates to academic contribution	/5
Demonstrates a range of teaching experience	/5
Supportive of teaching excellence in unit (e.g., serving on teaching-related committees, teaching related scholarship, and/or teaching related professional development)	/10
Clearly shows consistent scholarship activity at UWSP	/10
Clearly shows internal and external service activity at UWSP	/10
Feedback:	
Personal Summary	
Summary of excellence-related achievements provided, and detailed enough for reader to understand significance of work in field	/5
Teaching philosophy provided, and detailed enough for reader to understand excellence in teaching	/5
Teaching philosophy displays an exceptional understanding of pedagogy and a thoughtful approach to teaching	/10
Teaching philosophy supports the mission of the university and the three imperatives	/5

EDI-focused pedagogy	/5
Summary is consistently detailed and meaningful enough to guide decision-making about scholarly achievements and pursuits	/5
Summary articulates the quality of scholarship with reference to discipline/unit expectations	/10
Articulates the consistency of scholarship in context to discipline/unit expectations; addresses any gaps in scholarship	/5
Effort toward student engagement in scholarly activity	/5
Summary is consistently detailed and meaningful enough to guide decision-making about significance of service activity	/10
Service achievements exhibit strong and significant contribution to discipline/unit	/5
Service achievements exhibit strong and significant contribution to student body/campus	/5
Service achievements exhibit strong and significant contribution to community	/5
Feedback:	
Letters of Support	
Outside letter of support: Provided and clearly illustrates excellence in <i>significance</i> and <i>quality</i> of teaching, scholarship, and service	/10
Nomination statement of support: Provided and clearly illustrates excellence in teaching	/5
Nomination statement of support: Provided and clearly illustrates excellence in scholarship (consistency, quality, and significance in context to discipline/department/unit)	/5
Nomination statement of support: Clearly illustrates how excellence in scholarship impacts student body	/5
Nomination Statement: Provides enough detail for reader to understand the significant impact of internal and external service activity	/5
Nomination statement: Provides a clear indication that nominee has gone above and beyond normal job duties	/5
Feedback:	
Optional Materials	
Letter from peer provided and clearly illustrates excellence in teaching	/5
Letter from student provided and clearly illustrates excellence in teaching	/5
Summary of qualitative feedback, such as written comments on student evaluations, provided and clearly illustrates excellence in teaching	/5
Recognitions or highlights of scholarship (not easily captured by CV) provided and illustrates excellence in scholarship activity	/5
Written student testimonies provided illustrate impact of scholarship activity	/5
Letter of support provides enough detail for reader to understand the significant impact of internal and/or external service activity as defined above	/5
Letter of support provides a clear indication that nominee has gone above and beyond normal job duties	/5
Exemplary student work such as student portfolios or teaching portfolios	/5
Feedback:	

Total score: ____ / ____ Percent: ____ %

* If nominee did not provide 'Optional Material', mark with N/A. Do not include N/A categories as part of the overall possible score.

Revised 12/2023