

# CENTRAL WISCONSIN ENVIRONMENTAL STATION

## NATURALIST/STAFF SUPPORT JOB DESCRIPTION – SUMMER 2021

---



The Central Wisconsin Environmental Station offering non-traditional summer camps and hosting Summer Field Experience for the University of Wisconsin-Stevens Point. If you are looking to build your resume with a challenging and rewarding experience that will leave you with memories that last a lifetime, apply today!

### **General Description:**

Summer staff are responsible for providing programming in outdoor skills, arts and crafts, outdoor recreation, etc. Summer Naturalists/Staff Support are also responsible for carrying out camp improvement projects as assigned/necessary, including helping to manage CWES's quarter acre organic garden, and support needs in Food Service and Facilities when necessary. Training will be provided in all areas of programming and support responsibilities.

Counselors will not be required to stay on-site but will be expected to work a variety of hours, including evenings and possibly weekends. All counselors will be required to be at each evening program/campfire. Camp involves hard work and long hours, but the memories, lessons, and laughter will last a lifetime.

### **Qualifications: Flexible and positive attitude**

- Desire, commitment, and ability to work with people of all ages, backgrounds and abilities
- Interest in and ability to participate in activities such as hiking, backpacking, paddling, camping etc.
- Past experience working with children or teenagers is preferred
- Training or experience in recreational activities, environmental education, camping, canoeing, arts and crafts, and campfires is desired, but not required
- Employees must be at least 18 years of age or older
- First Aid and CPR/AED certification or willing to obtain
- Lifeguard certification or interest in obtaining preferred (CWES will reimburse half the cost of certification, or recertification obtained Spring 2021, at the end of summer and pay more each week to certified staff.)
- Wisconsin Boater Safety certification (CWES will reimburse the cost at the end of summer)
- Employees must successfully pass background and reference check

### **Duties of Summer Staff:**

#### Naturalist:

- Set a positive image of camp, be a positive role model for campers, and keep a positive attitude
- Communicate clearly and effectively with campers and guests, Summer Camp Director, and other staff
- Make campers aware of camp rules and policies and use appropriate trained safety regulations and emergency procedures
- Observe camper behavior, assess its appropriateness and apply appropriate behavior management techniques as trained or seek guidance from Summer Camp Director if unsure of correct behavior management
- Know the location of each camper in your group at all times
- Assist Summer Camp Director with camp improvement and other projects as needed
- Remain flexible to scheduling changes as necessary

#### Daily Responsibilities:

- Assist with check-in and check-out of campers, camp set-up and clean-up
- Attend staff meetings
- Deliver fun and educational programs such as outdoor skills, team building, ecology, art, and fishing based on Summer Camp Director scheduling

- Properly care for and put away program equipment

**Compensation:**

- Food Service is offered on site
- Lodging
- Access to outdoor recreation equipment including canoes, kayaks, paddleboards
- \$275 week without lifeguard certification
- \$300/week with lifeguard certification
- Employment Dates:
- Sunday, June 6-August, 22<sup>nd</sup>
- **All staff off July 4-9, 2021**

**Employment Contact:**

Program Manager: Sam De Roche  
Central Wisconsin Environmental Station  
10186 County Road MM  
Amherst Junction, WI 54407  
Telephone: 715-346-2798  
Fax: 715-346-2493  
Email: [sderoche@uwsp.edu](mailto:sderoche@uwsp.edu)  
Website: [www.uwsp.edu/cwes](http://www.uwsp.edu/cwes)

The Central Wisconsin Environmental Station is a field station supported by the University of Wisconsin-Stevens Point College of Natural Resources and the UW-SP Foundation, Inc. The Station is operated year-round by permanent staff and university students as an environmental education center for people of all ages. The Central Wisconsin Environmental Station is an equal opportunity employer.

**Application Deadline: April 24, 2021 We will interview candidates as applications arrive.**

**Application Process: Email a cover letter, resume and the names and contact information of 3 references to Sam De Roche.**