



**December 2022**

# THE CenterPOINT Press

A monthly publication of the Center for Inclusive Teaching and Learning at UW-Stevens Point

## Teaching for Social Justice Creates a Positive Impact

**A**s we grapple with ongoing workload concerns and burnout, it can be hard to imagine how we can add even one more thing to what we are already doing.

As you consider this year's conference theme "**Teaching for Social Justice**" it is important to consider how we can engage in this work, not as an "add-on" to what we already do, but rather as a way of embracing and refining the teaching best practices that we already engage with. Teaching for social justice is a way to help students embrace how what we are teaching relates to their lives and the world around them, regardless of discipline. It is about creating a community of learners in our classroom who can engage with class content in a meaningful and authentic way, and it is about empowering our students to leave UWSP and go on to make a positive impact on their community. As we reflect on what these practices mean for us as an institution, we invite you to join us for the 27<sup>th</sup> Annual UWSP Teaching Conference "**Teaching for Social Justice**" on Friday, January 20, 2023.

[\*\*Register to Attend\*\*](#)

Proposals to present at the UWSP Teaching Conference are accepted through **Friday, December 2, 2022.**

[\*\*Call for Proposals\*\*](#)

27<sup>th</sup> Annual UWSP  
Teaching Conference



**Teaching for Social Justice**

Friday, January 20, 2023

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## Test Scoring Returns to the Fourth Floor Office in the CCC

Our test scoring drop-off service has returned to the fourth floor of the Collins Classroom Center, Room 463.

Please deliver your test packets in person to the slot in the door.

All test packets will be returned to instructors via campus mail after the secure link to the results is sent in an email.



## Finals Week Exam Processing

Finals week is a busy time in the CITL office as we average 5,800 sheets scanned for exam scoring. Instructions and information are on our [website](#) at Services | Test Scoring and we offer the following checklist to ensure an efficient test scoring process. Each exam scoring packet should include:

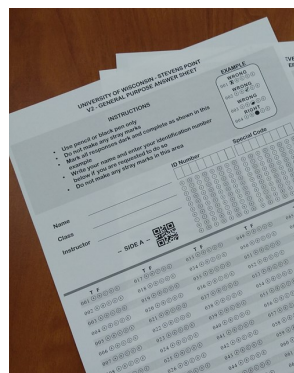
- ✓ A completed Exam Scoring Request form
- ✓ An intercampus envelope with your return information: Instructor name, department, and building
- ✓ Your completed answer key with no stray marks
- ✓ Student answer sheets completed with **student names and IDs completed and bubbled**

### Reminders:

With the large volume of packets to process during finals week, results may take up to 72 hours to appear in your OneDrive folder. All packets will be returned via campus mail.

Student answer sheets without a printed name and printed and bubbled ID number will need to be hand graded by instructors once your packet is returned via campus mail.

Please email us at [citl@uwsp.edu](mailto:citl@uwsp.edu) with any questions.



The CITL team is off  
December 24, 2021  
through January 2, 2022.

**Reminder:**  
We are here to serve you  
through Winterim.



# New Software Improves the Evaluation Experience

The course evaluation process has seen a substantial overhaul since last spring. Shared Governance updated questions and evaluation policies, added a mandate for a midterm formative evaluation, and clarified the intent of student evaluations of instruction. IT and CITL have adapted new software to better deliver the evaluation experience and provide analysis of the responses to the new questions. We delivered two test projects this fall for short periods with good results and launched the main semester project on Thursday, November 10. We thank you for your patience as we fine-tune the new evaluation process.

## STRUCTURE OF END OF TERM EVALUATIONS

The new project will automatically deliver evaluation tasks to instructors and students at predefined times throughout the semester. Under the default schedule, evaluations will launch 7 days before the last day of classes. They will end 7 days after the last day of classes. Reminders will be sent 2 days before the last day of classes and 2 days before the evaluation closes.

## STRUCTURE OF MID-TERM EVALUATIONS

The new policy calls for formative midterm evaluations for every course offered at UWSP. These are meant for instructors to improve their courses before the end of the semester and are intended for the instructor's use only. These will begin for courses during the winter term 2023.

## EMAIL COMMUNICATIONS

Emails will be sent to both instructors and students from the address [evals@blue.uwsp.edu](mailto:evals@blue.uwsp.edu). The sender name will be "UWSP - Student Evaluations of Instruction"

Instructors will receive an email shortly after the beginning of each semester with the subject "You have been invited to manage subjects for..."

Instructors can use the link to view scheduled evaluations, view a list of students attached to an evaluation, and access a QR code to display in class to facilitate in-class completion. We may add other capabilities to the instructor dashboard in the future.

Students will receive an email when evaluations open for courses they are enrolled in with the subject "you have been invited to provide feedback for..."

Student reminders will have the subject, "Reminder - You have been invited to provide feedback for..."

## ACCESSING EVALUATIONS

Students and instructors can access evaluations from the emails they receive from the system. Students and instructors can access their evaluation dashboards from

## QUESTIONS

The evaluation has been changed from 18 multiple choice questions to two multiple choice questions and three open-ended response questions.

Please answer the following two questions:

1. Overall, this was a good course.
2. Overall, the instructor taught this course effectively.

For the next three questions, please provide a well-written and thoughtful response.

3. Given your participation in this course, what experience(s) have been most supportive of your learning?
4. What experience(s) were the least supportive of your learning?
5. What changes would you suggest for this class that would have helped your learning?

within any course in Canvas. The evaluation link is near the bottom of the course navigation menu. Instructors can open a QR code from their dashboards. These are designed to easily display for students to complete their evaluation from their personal devices in a classroom setting.

## EVALUATION REPORTING

We expect to have reports for Fall 2022 ready for instructors, department chairs, assistant deans, and institutional leaders by January 1, 2023.

OPID | Spring Conference | April 20&amp;21, 2023

## THE JOYS OF Teaching & Learning *Centering Students*

### OPID 2023 Spring Conference

Thursday, April 20 & Friday,  
April 21, 2023

MEMORIAL UNION,  
MADISON

In-Person and via ZOOM

Each spring, faculty, instructors, and lecturers from UW System's 13 universities gather to share experiences, knowledge, and innovative teaching and learning practices. This year's conference will be held online and in person to consider *The Joys of Teaching and Learning – Centering Students*. We envision a conference where participants are reinvigorated with the joys of teaching and learning in Wisconsin.

### Proposals Accepted

through Monday, January 9, 2023.



## Encourage Graduating Seniors to Take the Graduation Exit Survey

**D**o you teach a senior seminar? Do you have advisees who are graduating in December? We need your help asking all December grads, Associates through terminal degrees, to take the survey.

December grads will receive weekly emails, starting December 1, with a link to an individualized survey. Their personal and degree information will be pre-populated, so they'll just need to answer some questions about their plans after graduation. It should take less than five minutes.

Why are we asking for your help? You have the best relationships and most frequent contact with graduating students! If you ask them to take five minutes to do this, especially if you provide time in class for them to do it, we are likely to get a higher rate of return. And why does a higher rate of return matter? It's impossible to tell the story of UW-Stevens Point without this data. From salary outcomes by major to rate of employment in Central Wisconsin, we depend on this data to convey our institution's value to prospective families, elected officials, and business leaders in our community.

Questions about the survey? Contact Jacqui Guthrie in Academic and Career Advising. She can connect you with the member of the implementation team that will be able to assist you. [jguthrie@uwsp.edu](mailto:jguthrie@uwsp.edu)

Interested in past results? They are displayed on the Office of Institutional Research and Effectiveness' [website](#); note that there are four display screens to move through. Thank you!

## Safe Zone Training Offered

**T**he UWSP Faculty and Staff Gender-Sexuality Alliance (FSGSA), in partnership with CITL, provides Safe Zone training for faculty and staff members of UW-Stevens Point campuses.

### **Faculty/Staff Safe Zone Training:**

Tuesday, December 13 in DUC 223

[Learn more and register .](#)