HOW CAN I RETURN MY FALL 2020 TEXTBOOKS ON THE UWSP MAIN CAMPUS?

There are two options for returning your fall 2020 rental textbooks back to the main UWSP campus:

OPTION 1

You can mail back your textbooks to the UWSP main campus utilizing Media Mail through the United States Postal Service (USPS) (https://www.usps.com/ship/mail-shipping-services.htm). You will be incurring the cost for this shipment but by utilizing Media Mail, it’s a cost-effective way to send textbooks through the mail.

*Remember to include your name and student ID number within the box! Also note, all rental books will have a rental sticker with a barcode. If any of your books don’t have the rental sticker, they are your purchased books and don’t need to be returned!*

Address Your Textbook Return Box to:

UW-Stevens Point  
University Store and Text Rental  
1015 Reserve Street; Dreyfus University Center  
Stevens Point, WI 54481

OPTION 2

Return your textbooks in-person to the UWSP main campus utilizing the COVID-19 self-check-in process. **Masks and social distancing are required.**

WHEN CAN I RETURN MY FALL 2020 TEXTBOOKS TO THE UWSP MAIN CAMPUS?

The textbook rental return will run from **Saturday, December 12, 2020 through Wednesday, December 23, 2020.** In-person returns, utilizing the self-check-in process, can be completed during the times listed below:

- **Saturday, December 12, 2020 & Sunday, December 13, 2020**  
  Noon – 4 p.m.
- **Monday, December 14, 2020 – Friday, December 18, 2020 (FINALS)**  
  8 a.m. – 8 p.m.
- **Saturday, December 19, 2020 & Sunday, December 20, 2020**  
  Noon – 4 p.m.
- **Monday, December 21, 2020 – Wednesday, December 23, 2020**  
  8 a.m. – 6 p.m.
WHERE CAN I RETURN MY FALL 2020 TEXTBOOKS TO THE UWSP MAIN CAMPUS?

Textbooks can either be shipped back to the UWSP main campus or returned in-person in the Concourse (1st level) of the Dreyfus University Center (DUC). The main (northwest) DUC doors on Reserve Street facing Albertson Hall (Library) and Holy Spirit Church/School will be the only doors open for this process.

WHAT IS NEEDED TO COMPLETE THE SELF-CHECK-IN PROCESS FOR FALL 2020 TEXTBOOKS?

You will need all your rental textbooks from the fall 2020 semester and your student ID number for this process. Please double-check that you are only returning textbooks that were rented. This can be determined by the rental sticker affixed to the back cover of the book. Supplemental materials that were purchased from the University Store can be resold during “Book Buyback” events within the University Store.

HOW WILL I CHECK OUT MY WINTERIM 2020 COURSE TEXTBOOKS AT THE UWSP MAIN CAMPUS?

In order to provide excellent service to our students while keeping safety as a top priority, the University Store & Text Rental, operated by Barnes & Noble College, will have multiple service options available to obtain winterim course materials.

OPTION 1

In-Person Pick-Up: Winterim course textbooks will be available for checkout during the fall 2020 Textbook Rental Self-Check-In process.

OPTION 2

Shipping: Students may choose to order their books through the University Store’s website and have them shipped to their address. Please note, shipping is the recommended option if you live off campus or commute. To have your books shipped, please visit https://uwsp.bncollege.com and select “find textbooks” under the textbooks tab. You will need your course schedule available to select the courses in which you are enrolled. Once you have entered your course information, click “find materials” to be shown the textbooks for your course. Simply add them to your cart and complete the checkout process. Books listed as “prepaid” are part of our Textbook Rental program and included as part of your tuition. Materials that show a “new” or “used” option with a price are available for purchase and designated as required, recommended, etc. at the direction of your professor. These materials need to be purchased but can be shipped together with your rental textbooks. Please allow 5-7 days for shipping to ensure that your course materials arrive prior to the start of your courses.
WHO CAN I CONTACT IF I HAVE QUESTIONS ABOUT FALL 2020 TEXT RENTAL RETURNS AT THE UWSP MAIN CAMPUS?

Questions regarding the Text Rental return process can be emailed to the Text Rental Manager at text.rental.mgr@uwsp.edu. Remember to include your name and student ID number along with the course or textbook that you have a question about in the main body of the email. Please do not call since there are limited staff to handle the volume of questions.

HOW WILL I CHECK OUT MY SPRING 2021 COURSE TEXTBOOKS AT THE UWSP MAIN CAMPUS?

In order to provide excellent service to our students while keeping safety as a top priority, the University Store & Text Rental, operated by Barnes & Noble College, will have multiple service options available to obtain spring semester course materials.

**OPTION 1**

**Off-Campus Student In-Person Pick-Up:** The University Store & Text Rental will offer additional store hours to provide in-person service while accommodating for occupancy restrictions. Students picking up their books in-person will need to bring their student ID and either their course schedule or their book list, which can be found on the UWSP AccessPoint system. Masks are required and social distancing must be observed.

**Residence Hall Student In-Person Pick-Up:** Students should plan to come to Text Rental to pick up their books within 1-2 hours following their scheduled move-in time in their residence hall for the spring semester on **Saturday, January 23, 2021** or **Sunday, January 24, 2021**. This will allow for minimal contact and help to distribute the flow of traffic. Masks are required when visiting the University Store & Text Rental and social distancing must be observed.

**OPTION 2**

**Shipping:** Students may choose to order their books through the University Store’s website and have them shipped to their address. **Please note, shipping is the recommended option if you live off campus or commute.** To have your books shipped, please visit https://uwsp.bncollege.com and select “find textbooks” under the textbooks tab. You will need your course schedule available to select the courses in which you are enrolled. Once you have entered your course information, click “find materials” to be shown the textbooks for your course. Simply add them to your cart and complete the checkout process. Books listed as “prepaid” are part of our Textbook Rental program and included as part of your tuition. Materials that show a “new” or “used” option with a price are available for purchase and designated as required, recommended, etc. at the direction of your professor. These materials need to be purchased but can be shipped together with your rental textbooks. Please allow 5-7 days for shipping to ensure that your course materials arrive prior to the start of your courses.
WHAT COVID-19 SAFETY PRECAUTIONS HAS THE UWSP MAIN CAMPUS UNIVERSITY STORE & TEXT RENTAL PUT INTO PLACE TO ENSURE THE SAFETY OF THE CAMPUS COMMUNITY?

The health and safety of our guests and staff are our top priority as Barnes and Noble works to ensure our students are prepared for the upcoming semester with all their necessary books and supplies. The following safety precautions are in place to protect our staff and students:

- Masks are required for both staff and customers
- Staff will be monitoring the number of guests in the store at all times and limiting that number based on campus recommendations and social distancing
- Frequent cleaning of all high-contact areas, including but not limited to service counters, card readers and door handles
- Hand sanitizing stations throughout the store
- Designated entry and exit doors
- Markings on the floor to direct traffic and maintain social distancing in lines
- Sneeze guards at registers
- Shipping option to encourage students to order books online and limit traffic in store, as well as to service those students taking courses remotely
- Extended hours to accommodate for limited store occupancy restrictions

HOW DO I RETURN MY RENTAL TEXTBOOKS FROM THE FALL 2020 SEMESTER AT THE UWSP MARSHFIELD CAMPUS?

There are two ways you can return your textbooks from the fall semester:

1) Turn your textbooks in-person to the bookstore during store hours.

2) Return your textbooks via mail/ground shipments at your own expense. You can mail back your textbooks to the UWSP Marshfield Campus utilizing Media Mail through the United States Postal Service (USPS) (https://www.usps.com/ship/mail-shipping-services.htm). You will be incurring the cost for this shipment but by utilizing Media Mail, it’s a cost-effective way to send textbooks through the mail.

Please check the campus website at https://www.uwsp.edu/marshfield/campus/Pages/bookstore.aspx to see the most current bookstore hours of operation, or call 715-389-6556.
HOW CAN I GET MY RENTAL TEXTBOOKS AND OTHER COURSE SUPPLIES FOR THE SPRING 2021 SEMESTER AT THE UWSP MARSHFIELD CAMPUS?

There are three ways you can get your textbooks and course materials for the upcoming semester:

1) Visit Follett’s [UW-Stevens Point at Marshfield Bookstore site](https://www.uwsp.edu/marshfield/campus/Pages/bookstore.aspx) to purchase or rent books, clothing and merchandise online. Items will be shipped directly to your home address.

2) [Order your textbooks online](https://www.uwsp.edu/marshfield/campus/Pages/bookstore.aspx) but pick them up within the store on campus.

3) [Rent or buy textbooks in-person](https://www.uwsp.edu/marshfield/campus/Pages/bookstore.aspx): Bring your course schedule, driver’s license or PointCard and a debit/credit card. (You don't have to pay for your textbooks with the debit/credit card; it is to secure the rental.)

Please check the campus website at [https://www.uwsp.edu/marshfield/campus/Pages/bookstore.aspx](https://www.uwsp.edu/marshfield/campus/Pages/bookstore.aspx) to see current bookstore hours of operation, or call 715-389-6556.

HOW DO I RETURN MY RENTAL TEXTBOOKS FROM THE FALL 2020 SEMESTER AT THE UWSP WAUSAU CAMPUS?

There are two ways you can return your textbooks from the fall semester:

1) Turn your textbooks in-person to the bookstore during store hours.

2) **[Return your textbooks via mail/ground shipments at your own expense.](https://www.uwsp.edu/wausau/campus/Pages/bookstore.aspx)** You can mail back your textbooks to the UWSP Wausau Campus utilizing Media Mail through the United States Postal Service (USPS) ([https://www.usps.com/ship/mail-shipping-services.htm](https://www.usps.com/ship/mail-shipping-services.htm)). You will be incurring the cost for this shipment but by utilizing Media Mail, it’s a cost-effective way to send textbooks through the mail.

Please check the campus website at [https://www.uwsp.edu/wausau/campus/Pages/bookstore.aspx](https://www.uwsp.edu/wausau/campus/Pages/bookstore.aspx) to see the most current bookstore hours of operation, or call 715-261-6217.

HOW CAN I GET MY RENTAL TEXTBOOKS AND OTHER COURSE SUPPLIES FOR THE SPRING 2021 SEMESTER AT THE UWSP WAUSAU CAMPUS?

There are three ways you can get your textbooks and course materials for the upcoming semester:

1) Visit Follett’s [UW-Stevens Point at Wausau Bookstore site](https://www.uwsp.edu/wausau/campus/Pages/bookstore.aspx) to purchase or rent books, clothing and merchandise online. Items will be shipped directly to your home address.

2) [Order your textbooks online](https://www.uwsp.edu/wausau/campus/Pages/bookstore.aspx) but pick them up within the bookstore on campus.

3) [Rent or buy textbooks in-person](https://www.uwsp.edu/wausau/campus/Pages/bookstore.aspx): Bring your course schedule, driver’s license or PointCard and a debit/credit card. (You don't have to pay for your textbooks with the debit/credit card; it is to secure the rental.)
Please check the campus website at https://www.uwsp.edu/wausau/campus/Pages/bookstore.aspx to see current bookstore hours of operation, or call 715-261-6217.

WHERE CAN I RETURN THE PLANT TAXONOMY DISSECTION KITS I HAD CHECKED OUT FROM THE CBB FOR MY BIO 342 LAB DURING FALL 2020 AT THE MAIN UWSP CAMPUS?

There are two options for returning your Plant Taxonomy Dissection Kits to the main UWSP campus:

**OPTION 1**

You can mail back your Plant Taxonomy Dissection Kits to the UWSP main campus utilizing Media Mail through the United States Postal Service (USPS) (https://www.usps.com/ship/mail-shipping-services.htm). You will be incurring the cost for this shipment but by utilizing Media Mail, it’s a cost-effective way to send textbooks through the mail. Please email bspeetze@uwsp.edu with any questions regarding this option.

*Remember to include your name and student ID number within the box. In addition, please tape the kits closed and add packing materials to ensure safety in transit!*

**Address Your Plant Taxonomy Dissection Kits Return Box to:**

- UW-Stevens Point Department of Biology
- 223 Chemistry Biology Building
- 2101 Fourth Ave.
- Stevens Point, WI 54481

**OPTION 2**

Return your Plant Taxonomy Dissection Kits in-person to the Dreyfus University Center (DUC) following the Textbook Rental self-check-in process described above. The main (northwest) DUC doors on Reserve Street facing Albertson Hall (Library) and Holy Spirit Church/School will be the only doors open for this process. **Masks and social distancing are required.**