



## Fees

### Equipment Rental Fees

Equipment rental fees are based upon your corresponding event billing category.

**Equipment rental fees will be waived for recognized student organizations that meet the criteria for Category A.**

Please contact the Event Production Coordinator (715.346.2486) or Program Services office for equipment rental quotes related to your event. You can reach our office by e-mail ([ucprogs@uwsp.edu](mailto:ucprogs@uwsp.edu)) or by phone (715.346.4203)

### Transportation Fee

Equipment rental that requires the use of a vehicle for delivery will be assessed a transportation and delivery fee.

On campus deliveries will be charged a \$10 round-trip transportation fee.

### Labor Rates

**Category A:** \$13/hr.

**Category B:** \$16/hr.

**Category C:** \$20/hr.

**Category D:** \$25/hr.

**Recognized student organizations will be billed for labor at \$10/hr. contingent that the event meets Category A guidelines. Events sponsored by recognized student organizations that do not meet Category A guidelines will be billed per corresponding event category.**

### Event Billing Category

**Category A:** Events sponsored by recognized student organization or UW Stevens Point departments where the majority of participants consist of UW Stevens Point students, faculty, staff, prospective students<sup>1</sup>, Homecoming events<sup>2</sup>, and UW Stevens Point award ceremonies honoring UW Stevens Point Students.

**Category B:** Events sponsored<sup>3</sup> by recognized student organization or UW Stevens Point departments where the majority of participants do not consist of UW Stevens

Point students, faculty, staff or prospective students<sup>1</sup> and whose activity is consistent with the University mission, goals, and priorities.

**Category C:** Events sponsored by non-profit organization, State of Wisconsin agencies, or events co-sponsored<sup>4</sup> by a recognized student organization or campus department in conjunction with an off campus organization and whose activity is consistent with the University mission, goals, and priorities.

**Category D:** Events sponsored by all other organizations or individual personal events.

<sup>1</sup>Prospective students include only those students brought on campus by the UW Stevens Point Admissions Office or the New Student Orientation Programs

<sup>2</sup>Homecoming events include only those sponsored by Alumni Affairs or Campus Activities and take place during the week/weekend of Homecoming

<sup>3</sup>The sponsoring organization/department must be primarily responsible for planning, implementing, attending and financing the event.

<sup>4</sup>The co-sponsoring organization/department is NOT primarily responsible for planning, implementing, attending or financing the event.