Student Activities & Leadership Development

1. List all aspects of your event activities on back page.

2. Identify risk associated with each activity. Be sure to think broadly about potential risk.

3. Use the matrix to determine the level of risk associated with each activity before applying any risk management strategies.

4. Brainstorm methods to manage risks. Find strategies you can apply to reduce the severity of the risk and the probability that something will go wrong.

5. Use the matrix to re-assess the activities, now that you have applied risk management strategies.

6. Determine if you have reached an acceptable level of risk by applying risk management strategies. Consider modifying or eliminating activities that have unreasonable risk associated with them. Remember to consider how the activity relates to the mission and purpose of your organization.

This form has been provided as an educational tool to help student leaders develop a process for identifying and discussing potential risk issues. This form is intended for use as a part of a larger event planning discussion on risk management. It is not designed to take the place of careful review of applicable rules, policies, and laws or discussion with an advisor. Completion of this form does not imply approval or authorization of your event by UW-Stevens Point. For more information on risk management and event planning, please contact the Student Involvement and Employment Office at 2174.

The risk assessment Worksheet was replicated with permission from the University of Wisconsin - River Falls.
**MANAGING RISK WORKSHEET**

<table>
<thead>
<tr>
<th>Be sure to list all aspects of your event both risky and less risky ones.</th>
<th>Rating</th>
<th>Think through all the things that could go wrong; including worst-case scenarios.</th>
<th>Consider what your organization could do to manage the risk &amp; bring it to a reasonable level.</th>
<th>Rating</th>
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