



University of Wisconsin Stevens Point

Student Activities Risk Assessment Matrix

Student Activities & Leadership Development

1

List all aspects of your event activities on back page.

2

Identify risk associated with each activity. Be sure to think broadly about potential risk.

3

Use the matrix to determine the level of risk associated with each activity before applying any risk management strategies.

4

Brainstorm methods to manage risks. Find strategies you can apply to reduce the severity of the risk and the probability that something will go wrong.

5

Use the matrix to re-assess the activities, now that you have applied risk management strategies.

6

Determine if you have reached an acceptable level of risk by applying risk management strategies. Consider modifying or eliminating activities that have unreasonable risk associated with them. Remember to consider how the activity relates to the mission and purpose of your organization.



↑ This form has been provided as an educational tool to help student leaders to develop a process for identifying and discussing potential risk issues.
 ↑ This form is intended for use as a part of a larger event planning discussion on risk management. It is not designed to take the place of careful review of applicable rules, policies, and laws or discussion with an advisor. Completion of this form does not imply approval or authorization of your event by UW-Stevens Point. For more information on risk management and event planning, please contact the Student Involvement and Employment Office at 2174.



The risk assessment Worksheet was replicated with permission from the University of Wisconsin - River Falls

		PROBABILITY THAT SOMETHING WILL GO WRONG					
		Frequent	Likely	Occasional	Seldom	Unlikely	
SEVERITY OF RISK	Category	likely to occur immediately or in a short period of time, expected to occur frequently	Quite likely to occur in time	May occur in time	Not likely to occur but possible	Unlikely to occur	
	CATASTROPHIC	May result in death	E	E	H	H	M
	CRITICAL	May cause severe injury, major property damage, significant financial loss, and/or result in negative publicity for the organization and/or institution	E	H	H	M	L
	MARGINAL	May cause minor injury, illness, property damage, financial loss and/or result in negative publicity for the organization and/or institution	H	M	M	L	L
	NEGLIGIBLE	Hazard presents a minimal threat to safety, health and well-being of participants; trivial	M	L	L	L	L

RISK DEFINITIONS

Many events, without proper planning, can have unreasonable levels of risk. However, by applying risk management strategies you can reduce the risk to an acceptable level.

E	Extremely High Risk	Activities in this category contain unacceptable levels of risk, including catastrophic and critical injuries that are highly likely to occur. Organizations should consider whether they should eliminate or modify activities that still have an "E" rating after applying all reasonable risk management strategies.
H	High Risk	Activities in this category contain potentially serious risks that are likely to occur. Application of proactive risk management strategies to reduce the risk is advised. Organizations should consider ways to modify or eliminate unacceptable risks.
M	Moderate Risk	Activities in this category contain some level of risk that is unlikely to occur. Organizations should consider what can be done to manage the risk to prevent any negative outcomes.
L	Low Risk	Activities in this category contain minimal risk and are unlikely to occur. Organizations can proceed with these activities as planned.

MANAGING RISK WORKSHEET

Be sure to list all aspects of your event both risky and less risky ones.	Rating	Think through all the things that could go wrong; including worst-case scenarios.	Consider what your organization could do to manage the risk & bring it to a reasonable level.	Rating