

December 2025

THE CenterPOINT Press

A monthly publication of the Center for Inclusive Teaching and Learning (CITL) at UW-Stevens Point

The Teaching Conference Registration Is Open

The UWSP Teaching Conference, scheduled for Wednesday, January 14, 2026, will focus on the joy of teaching. In addition to celebrating the 30th anniversary of the UWSP Teaching Conference, we will explore ways to support connection, well-being, and joy in our teaching and across our campuses.

As always, what makes the UWSP Teaching Conference special is learning from all of you. We can't wait to hear about practices, strategies, and stories that inspire you inside and outside of the classroom. Both individual and group proposals are welcome. The deadline for submission is Friday, December 5. [Learn more and submit a proposal.](#)

The keynote and all breakout sessions will be held in-person in the Dreyfus University Center (DUC). We hope you can join us for a day of learning, community, and reflection.

[Register to attend](#)

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Complete the Request Form for Honorlock Exam Proctoring

Faculty or instructors wishing to use Honorlock exam proctoring for Winter or Spring 2026 courses must complete the Honorlock request form for each course. Information and the request form are found on the [Honorlock web page](#). Honorlock installs will begin on December 8, 2025 for Winterim courses and on January 12, 2026 for Spring courses.

Center for Inclusive Teaching and Learning

715-346-2945

Leave a message and a CITL team member will contact you.

If you are not sure who to contact, please send an email to our CITL inbox:

citl@uwsp.edu

TEST SCORING

drop-off for bubble sheet exams is Collins Classroom Center Room 463. Please use the drop slot in the door.

Follow the [instructions for preparing your Test Scoring packet](#).

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Finals Week Exam Processing

Finals week is a busy time in the CITL office as we average 2,700 sheets scanned for exam scoring. [Instructions and information for test scoring](#) are on our website at Services | Test Scoring and we offer the following checklist to ensure an efficient test scoring process.

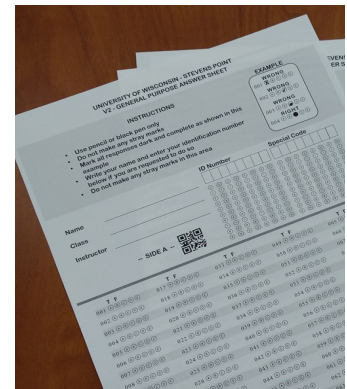
Each exam scoring packet should include:

- ✓ A completed [Exam Scoring Request form](#)
- ✓ An intercampus envelope with your return information: Instructor name, department, and building
- ✓ Your completed answer key with no stray marks
- ✓ Student answer sheets completed with **student names AND ID numbers completed AND bubbled**

(NOTE: Student answer sheets **without** a printed name and printed and bubbled ID number will need to be **hand graded** by instructors once your packet is returned via campus mail)

Reminder:

With the large volume of packets to process during finals week, results may take up to 72 hours to appear in your OneDrive folder. All packets will be returned via campus mail. Please email us at citl@uwsp.edu with any questions.



Attend Faculty/Staff Safe Zone Training

The UWSP Faculty and Staff Gender-Sexuality Alliance (FSGSA), in partnership with CITL, provides Safe Zone training for faculty and staff members of UW-Stevens Point campuses. Safe Zone training is an introduction to the knowledge, skills, and dispositions we need to create Safe Zone spaces.

Monday, December 8 - 3:00 p.m. - Tier 2 (Zoom)

[Learn more and Register to attend.](#)

Captioning Help Is Here!

One of the biggest hurdles faced by instructors in making their courses accessible is correcting closed captions on videos used in courses. Machine-generated captions get us most of the way toward accessibility, but in order to achieve WCAG 2.1 AA compliance, captions must be reviewed by a human.

Captioning Support From CITL

UWSP currently holds approximately 7500 hours of video in Kaltura, for use in courses hosted within Canvas. Remediation efforts will take 10,000-12,000 hours of work to complete. CITL has been working toward providing help with this task and is happy to announce that this work has started. Our four student captioning technicians started working on this task in mid-November.



At current funding levels, they are projected to complete captioning of videos housed in Kaltura by the end of 2034. We're prioritizing videos based on the number of plays for each video. If you would like to see your videos captioned earlier, we have a mechanism in place for you to bump yourself closer to the front of the line by adding specific tags to your videos.

- Make sure your videos are in Kaltura, not hosted in Canvas — We're not able to edit captions on videos that are hosted natively in Canvas. [Week 2 of the Bite-Sized Remediation Guide](#) (BSRG) details the steps needed to move your videos into Kaltura.
- Tag your videos! [Week 3 of the BSRG](#) details the tags we ask you to use on your videos and provides instructions for doing so.

Training For Your Captioners

We've heard from a few departments that they would like to hire their own captioners to help speed up the process. If your department is planning to do so, please contact Sean (sruppert@uwsp.edu) to discuss this with him. We can provide training materials and arrange for training time for these students with Sean.

Course Design Sessions Offered

The CITL staff will be offering Course Design Shorts sessions in Spring semester. Participants who successfully complete all required components of Course Design Shorts will be eligible for \$200 in CITL professional development funds.

Interested faculty and instructors are encouraged to visit our [CITL – Course Design Shorts](#) web page for more information and to apply. **The deadline to apply is Friday, February 13.**



Holiday Break

Our team will be monitoring the CITL email inbox during the break: December 26, 29, and 30, 2025.

You can expect a response within 24 hours.

Reminder:

We are also here to serve you through Winterim in January 2026.



REMINDER: Visit CITL's [Accessibility Training web page](#) for updates and more information about available training, resources, and CITL support on digital accessibility.

Share Some Pointer Praise

As we approach the end of the semester, consider those on campus who deserve **Pointer Praise**—folks who have gone above and beyond and deserve a pat on the back message of appreciation.

Take a moment to share an anonymous, uplifting message to any UWSP faculty or staff member through **Pointer Praise**.

Submissions to Pointer Praise are available through the CITL website during each academic school year – Fall through Spring semesters.



THE JOYS^{OF} Teaching & Learning
Reclaiming Hope

OPID Spring Conference Call for Proposals

The Universities of Wisconsin's Office of Professional and Instructional Development (OPID) welcomes your proposals for the 2026 *Spring Conference: The Joys of Teaching & Learning – Reclaiming Hope*. We invite you to join us in reflecting on your scholarly practice of teaching and learning.

Proposals Due Online:

Submissions will be accepted for review through
Monday, January 5, 11:30 p.m.

[Complete the Proposal Submission Form](#)

The Conference will be held in-person at the Memorial Union, Madison, on Thursday, April 23 and Friday, April 24, 2026.

Promote the Graduation Exit Survey to Winter Grads

Students completing degrees this December and January will be asked, via email, to complete a brief Graduation Exit Survey in early December. Whether you're teaching a Senior Capstone or meeting with an advisee who is about to graduate, please echo the institution's call to tell us what their plans are for after graduation! **[The results are displayed online](#)** for everyone's benefit.

uwsp.edu/citl

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