

GRADUATE SCHOOL PLANNING CHECKLIST

Your education is an investment in your future. Explore the educational opportunities and environments available at UWSP and beyond by gathering information about graduate programs that can help you achieve your professional and personal goals.

TALK TO FACULTY, ADVISERS, GRADUATE STUDENTS AND PROFESSIONALS.

- Talk to students in the field(s) you're considering.
- Discuss your interests with academic advisers on campus.
- Talk to professionals in the field about educational paths that will lead toward what you'd like to do.

GATHER INFORMATION ABOUT GRADUATE PROGRAMS.

- Catalogs and other publications cover program and course descriptions, academic requirements and admissions procedures.
- Obtain information online about graduate programs that interest you.
- The "[Graduate Students](#)" section on UWSP.edu can assist you in your research, too.

CONTACT SCHOOLS/PROGRAMS OF INTEREST.

- The graduate studies office at any campus can help answer many of your questions.

PAY ATTENTION TO DEADLINES FOR ADMISSIONS AND FINANCIAL AID APPLICATIONS.

- Begin the application process as soon as possible, as many programs fill up quickly.
- Obtain and follow the instructions and deadlines required by each campus, department and program you'd like to attend.
- If you cannot apply online, contact the campus graduate admissions office to make special arrangements to apply electronically with campus assistance.

FIND OUT ABOUT APPLICATION FEES.

- Fees are required when you submit graduate and professional school applications.
- Be prepared to request and pay for official transcript fees for each application.

REGISTER AND TAKE ANY REQUIRED TESTS.

- Find out whether the graduate program you're interested in requires applicants to take examinations as a condition for admission. Fees vary based on examination required. Information regarding which examinations, if any, are required may be obtained from the department. Required tests may include one or more of the following:
 - Aptitude, advanced, or area tests of the Graduate Record Examination (GRE)
 - Graduate Management Admissions Test (GMAT)
 - Graduation Writing Exam (GWE)
 - Professional programs may have specific testing requirements such as [MCAT](#), [LSAT](#), [PCAT](#), etc.
- Applicants are responsible for having the required examination results forwarded directly to the department, and fees may apply.

FIND OUT WHETHER SUPPLEMENTAL MATERIALS ARE REQUIRED FOR ADMISSION.

- Departments and programs may have additional application requirements. Consult with the major department or program you're interested in for information about department requirements. Supplemental materials may include:
 - Letters of recommendation
 - Statement of purpose
 - Resume or Curriculum Vitae (CV)
 - Writing samples
- The [Academic and Career Advising Center](#) as well as the [Tutoring-Learning Center](#) offer assistance with proofreading and/or editing.

START RESEARCHING FUNDING SOURCES AND FINANCIAL AID.

- Many graduate programs offer resources to assist with the funding of your education. Research Assistantships/Fellowships or work study options.
- Students seeking assistance should also contact the campus financial aid office.