# General Education Program

▶ expand ▶ empower ▶ enlighten

## GEP Course Portfolio Checklist

### ALIGNMENT

- ❑ Does your syllabus include the GEP Category Learning Outcomes (LOs)?
- ❑ Are these outcomes current?
  https://www3.uwsp.edu/gep/Documents/gep-category-learning-outcomes.pdf
- ❑ Does your syllabus include a short statement indicating that this is a general education course (*for the sake of transparency for students*)?
- ❑ Does your syllabus include a brief explanation of the alignment of the course content & skills with the GEP Category LOs/ expectations for students (*for the sake of transparency for students*)?
- ❑ Do your assignment(s), used for the GEP Category LOs' assessment align with these LOs? *Meaning, are you using similar assessment verbs/actions?*
- ❑ Have you listed, or indicated where to find in your syllabus, all the learning activities related to each GEP Category LOs?

### ASSESSMENT

- ❑ What assessment method are you using to assess each LO? *Examples of methods: exams/tests/quizzes, essays/papers, presentations, projects, portfolios, performances*
- ❑ What assessment instrument such as a rubric or a list of criteria are you using for each LO? Will you attach the assessment instrument or simply copy and paste it in #3?
- ❑ Is this assessment instrument aligned with the GEP Category LO(s)? *Meaning, are you using similar assessment verbs/actions?*
- ❑ Have you provided the numeric assessment results for **ALL** GEP Category LOs and the results represent students and not the percentages?
- ❑ Have you reflected on what the assessment results tell you about student learning of each LO?
- ❑ What about the effectiveness of the assignment(s) used to assess each LO?
- ❑ For the featured LO, have you included a short statement (or a filled-out rubric) in the student work samples explaining why these samples merit their performance levels?

P.S. Multiple GEP LOs can be assessed with one course assignment. Seek our CITL course designers' help your efficiently design the GEP assessment(s) in your course(s).