

## Rubric for Peer-Evaluation of Online and Hybrid Teaching

### **Introduction**

The attached document was developed by a subcommittee of UWSP Faculty Affairs Committee and was approved by the Faculty Senate to serve as a guide for peer evaluation of instructors offering hybrid or online courses. Although they were developed for potential use as a complete template (when necessary) for faculty to evaluate their peers, these rubrics are best used as a supplement to any academic unit's well-considered approaches to peer evaluation of instruction. Academic units are encouraged to develop their own variations of these rubrics as they deem appropriate and necessary.

Where peer reviewers are evaluating a hybrid course (in which online learning is combined with face-to-face class meetings), it is recommended that peer evaluators attend at least one face-to-face class meeting in addition to evaluating the effectiveness of online teaching strategies.

**Important note:** Peer reviewers of online and hybrid courses must obtain the permission of the instructor being reviewed in order to be given access to their online teaching environment.

### **Syllabus**

1. Course content and course objectives are clearly set forth.

Excellent	Good	Satisfactory	Needs Improvement	Not Applicable

2. Grading system and policies (including attendance and participation) are clearly set forth.

Excellent	Good	Satisfactory	Needs Improvement	Not Applicable

3. Course schedule outlines a logical sequence of content and a manageable timeline.

Excellent	Good	Satisfactory	Needs Improvement	Not Applicable

*Comments:*

### ***Content/Supplemental Materials***

1. All content provided on the site is accurate, current and appropriate for the course/discipline.

Excellent	Good	Satisfactory	Needs Improvement	Not Applicable

2. Instructional materials have sufficient scope, depth, breadth, and currency for students to learn the subject.

Excellent	Good	Satisfactory	Needs Improvement	Not Applicable

3. Supplemental resources, if used, support the content of the course.

Excellent	Good	Satisfactory	Needs Improvement	Not Applicable

4. All course materials meet fair use and copyright guidelines.

Excellent	Good	Satisfactory	Needs Improvement	Not Applicable

*Comments:*

### ***Instructional/Learning Outcomes***

1. Learning outcomes are measurable and appropriate.

Excellent	Good	Satisfactory	Needs Improvement	Not Applicable

2. Assessment strategy is clearly tied to learner outcomes.

Excellent	Good	Satisfactory	Needs Improvement	Not Applicable

3. Course expectations are consistent with departmental and UWSP guidelines.

Excellent	Good	Satisfactory	Needs Improvement	Not Applicable

*Comments:*

**Assessment of Online Interactions**

1. Where online interaction counts as part of the course grade, assessment rubrics or descriptive criteria are presented and applied.

Excellent	Good	Satisfactory	Needs Improvement	Not Applicable

2. Evidence of instructor online presence & interactions (e.g., discussion forums, chat rooms, drop box comments, course news, question & answer forum, online office hours, e-mail, etc.) are appropriate for the needs and goals of the course

Excellent	Good	Satisfactory	Needs Improvement	Not Applicable

*Comments:*

**Activities/Course Requirements**

1. Learning activities help achieve overall course objectives.

Excellent	Good	Satisfactory	Needs Improvement	Not Applicable

2. Learning outcomes stated for each activity.

Excellent	Good	Satisfactory	Needs Improvement	Not Applicable

3. Course requires an appropriate variety of learning activities.

Excellent	Good	Satisfactory	Needs Improvement	Not Applicable

*Comments:*

**Additional general comments:**