Application for Social Work 494
Social Work Field Placement

Name: Click here to enter text. Date: Click here to enter text.

Local Address: Click here to enter text. Phone: Click here to enter text. ID Number: Click here to enter text.

Permanent Address: Click here to enter text. Phone: Click here to enter text. Email: Click here to enter text.

Cumulative G.P.A.: Click here to enter text. Year in School: Click here to enter text.

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1. **Please indicate the semester(s) and year you would like to intern:**

Fall [ ]  Spring [ ]  Summer [ ]  Year: Click here to enter text.

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**Social Work Courses**

(Past and Present – include grades if applicable)

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**Other relevant courses**

(e.g., Sociology, Psychology—please include course titles)

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**Volunteer Experience**

*(Please list/describe any significant volunteer experience you have had)*

Click here to enter text.

**Past Employment**

*(Please list/describe your employment history, including employment not related to social work)*

Click here to enter text.

**Preferences for Placement**

*(Please indicate your top three choices for placement, being as specific as possible)*

First Choice Placement: Click here to enter text.

Second Choice Placement: Click here to enter text.

Third Choice Placement: Click here to enter text.

**Preferences for Population**

*(Please indicate your top two choices of populations with whom you would like to gain more experience with.)*

First Choice Population: Click here to enter text.

Second Choice Population: Click here to enter text.

**Brief Autobiographical Narrative**

*(Please describe your interest/motivation to pursue an internship with your top choice of agency. What personal, academic, professional experiences have brought you to this point? What special skills/characteristics do you have that would make you a good candidate for this placement?)*

Click here to enter text.

Ability to Demonstrate Professionalism

In the field internship program, students are expected to treat their internships like professional jobs. Please initial the following statements to indicate that you understand the expectations of your behavior at a potential internship.

Professionalism is the skill, good judgment, and polite behavior expected from a person who is trained to do a job well.

There are five important keys to being a true professional:

* Character: moral or ethical quality
* Attitude: emotional outlook
* Excellence: superior performance in a particular area
* Competency: ability to demonstrate sufficient skills
* Conduct: to behave or manage oneself in an appropriate manner

**Please initial the following statements:**

In a field placement, I agree to the following:

\_\_\_\_\_\_\_ I will be reliable and follow an agreed upon schedule between myself and my field agency. If I am unable to keep my schedule due to illness or other conflict, I will contact my field agency prior to my scheduled arrival time.

\_\_\_\_\_\_\_ I will follow the assigned dress code of the field agency.

\_\_\_\_\_\_\_ I will take the work of my field agency seriously, and take initiative to actively learn and assist in the work performed.

\_\_\_\_\_\_\_ I will maintain ethical behavior and demonstrate the core values of the social work profession.

\_\_\_\_\_\_\_ I understand that I am not only representing myself, but I am also representing the University of Wisconsin- Stevens Point, and that my conduct at my field agency also impacts future social work students.

\_\_\_\_\_\_\_ I understand that if I am unable to demonstrate professionalism in my field placement, it may result in my termination, which could further impact my ability to obtain my bachelor’s degree in social work.

*Please complete this form and email to the Field Coordinator Jess Bowers (**jbowers@uwsp.edu**) along with your current UWSP Degree Progress Report.*

Applicant is [ ] /is not [ ]  recommended to agency for placement.

Field Coordinator Signature : Click here to enter text. Date: Click here to enter text.

**Application for Social Work 494
Miscellaneous Information**

*This form is kept confidential for use by the BSW Field Coordinator and the Social Work Program only. This form will NOT be shared with your prospective placement agencies.*

**Please respond to the following questions by circling the appropriate answer:**

1. Is it essential for you to have a Stevens Point placement? If yes, Please explain.

 Click here to enter text.

1. Do you have physical, emotional, or financial limitations or take any medications which could affect your work during a field placement? If yes, please explain.

 Click here to enter text.

1. Do you have significant family/health problems which may affect your field placement? If yes, please explain.

 Click here to enter text.

1. Have you experienced, or do you expect to experience any significant stressors which may affect your field placement (i.e., surgery, child care issues, health issues of a loved one, etc)? If yes, please explain.

Click here to enter text.

1. Have you been charged with a criminal offense (other than minor traffic offenses)? If yes, please explain.

 Click here to enter text.

1. Do you have reliable transportation to/from placement and for use in placement assignments? Click here to enter text.
2. Do you have a current valid driver’s license? Click here to enter text.

The University of Wisconsin—Stevens Point does not discriminate in its programs and activities on the basis of race, religion, creed, color, sex, gender identity/expression, ancestry, national origin, age, marital status, relationship to other employees, sexual orientation, disability, veteran's status, membership in the National Guard, state defense force or any other reserve component of the military forces of the United States or this state, arrest or conviction record, political affiliation, or other protected status.

**NOTE**: *If you have any reservations about answering any of the questions on this form, please contact Jess Bowers or Amy Boelk.*

**I certify that the information in this application is correct to the best of my knowledge and I give my permission for the Field Coordinator and Director of the Social Work program to use this information to help facilitate a successful field practicum for my personal success.**

Signature of Student: Click here to enter text. Date: Click here to enter text.