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**REQUEST TO APPROVE A NEW OR REVISED UNDERGRADUATE AND/OR GRADUATE COURSE**

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**Key: CC = Required by Undergraduate Curriculum Committee; GC = Required by Graduate Council**

- CC, GC 1. **NEW or REVISED** **Credits:**  
**Course Number:** (e.g., English 101)  
(Underline new material and strike  
~~out~~ deleted material.)  
**Title:**  
  
**Catalog Description:**  
  
**Prerequisite(s):**
- CC, GC 2. (If **REVISING** an existing course) **Credits:**  
**Existing Course Number:**  
  
**Title:**  
  
**Catalog Description:**  
  
**Prerequisite(s):**
- CC, GC 3. a. **When will course first be offered?**  
  
b. **How often will course be offered?**  
  
c. **Enrollment expected?** **Undergraduate:** **Graduate:**  
  
d. **Who will teach this course?**  
  
e. **Rationale and need (including any assessment evidence) for this new or revised course:**
- CC, GC 4. **Will this proposal result in any changes to the requirements of any major or minor?** (Note: If yes, you must also submit a proposal to revise the major/minor.)
- CC, GC 5. **Describe additional or reallocated resources required for this course** (staff, library materials, equipment, facilities, computing, etc.)
- CC, GC 6. **What effect will this course have on related curricula in other departments?** (Note: Please attach a copy of their response to this proposal.)
- CC 7. **What effect will this proposal have on DPI Certification requirements?** (Note: If any, the proposal must first be approved by the Teacher Education Committee.)
- CC 8. **What effect will this proposal have on the GDRs?** (Note: The GDR Committee must approve courses to meet a General Degree Requirement.)
- CC 9. **Department vote of undergraduate faculty:** **Approve:** **Opposed:** **Abstain:**

**\*Note: Complete items 10-14 ONLY if the course is being offered at the graduate level or if it will have a graduate component. Proposals for new or revised graduate courses must be submitted to the Graduate Council for approval.**

- GC 10. If adding or revising a slash course, when was course first offered at the undergraduate level? (semester and year)
- GC 11. What specific degree(s) does the proposed course support?
- GC 12. If adding or revising a slash course, what will be expected of graduate students beyond the regular undergraduate course requirements?
- GC 13. Are the faculty members who will teach this course currently members of the Graduate Faculty?
- GC 14. Department vote of Graduate Faculty: Approve: Opposed: Abstain:

*SIGNATURES AND PROCESSING*

- (CC,GC) 15. ***Recommendation of College Dean***  
 \_\_\_\_\_ approve  
 \_\_\_\_\_ disapprove  
 \_\_\_\_\_ Signature \_\_\_\_\_ date
- (CC, GC) Comments of College Dean, if any:
- (GC) 16. UNDERGRADUATE COMPONENT APPROVED/DISAPPROVED BY THE CURRICULUM COMMITTEE \_\_\_\_\_ date
- (GC) 17. GRADUATE COMPONENT APPROVED/DISAPPROVED BY THE GRADUATE COUNCIL \_\_\_\_\_ date

Approved by Graduate Council 11/18/93

Revised by Graduate Council 11/21/96 and 10/17/02

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