



Optional  
Student Address  
Phone

### Exceptions to Major/Minor

STUDENT NAME \_\_\_\_\_

STUDENT ID \_\_\_\_\_

- TEST OUT: Authorizes fulfillment of a specific course requirement based on an exam. Credit is not earned for the course.
- CREDIT BY EXAMINATION: Credit awarded based on the successful completion of an exam
- RETROACTIVE CREDITS: Credit awarded based on the grade received in a more advanced level course.

Course & number

Credits

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
Department Chair of course must approve

<b>SUBSTITUTE A COURSE:</b>	Indicate major/minor (e.g. Biology minor)	Required course & number	Course & Number to substitute for required course	Term substitute course was taken (IP=now or future)
Allow a required course in the identified requirement to be satisfied by another course.	_____ _____	_____ _____	_____ _____	_____ _____

Use this area to have a course, not listed as applying to a requirement, count toward the requirement or delete a course from a requirement that is normally counted.

<b>DELETE or WAIVE</b>	Indicate major/minor (e.g. Econ major)	Course	Term in which the course was taken (IP=now or future)
Delete or Waive			
Delete or Waive			

Other actions/justification \_\_\_\_\_

Recommended by: (Heads of some programs may require prior approval by Advisor/instructor) \_\_\_\_\_ Date: \_\_\_\_\_

APPROVED BY: \_\_\_\_\_ DATE \_\_\_\_\_  
Department Chair of Major/Minor must approve.