



Urban Processing, LLC.

6011 Washington Street
Wisconsin Rapids, Wisconsin 54494
Phone: 715-423-5200 Fax: 715-423-3646
Website: www.urbanprocessing.com

Makers of Premium Cranberry Products

Urban Processing, LLC is a family-owned manufacturer of cranberry and other fruit products for the ingredient and retail markets. We pride ourselves on delivering a superior product to customers' unique specifications worldwide.

Quality Assurance Director / Food Safety Director

Do you have interest in building a top-notch QA / Food Safety department? Are you looking to positively impact an organizational with your knowledge, skills and initiative? If so, you may be the person we're looking for. As Urban Processing continues to grow with new products and new customers, we have an immediate opening for a Quality Assurance / Food Safety Director.

The Director will provide leadership in all aspects of our Company's QA and Food Safety program and plays a key role in the development and implementation of processes, programs and training that support the Company's market-leading Quality mission. This position will also be involved in new product development and our Urban Best retail line. This key position reports directly to the General Manager and indirectly to the Plant Manager.

Responsibilities include:

- Ownership of all Quality- and Food Safety-related programs, including HACCP, GMP, Food Defense, Recall Management/Traceability, Allergen, etc.
- Review and improve quality SOPs and policies as needed
- Ensure compliance with HACCP and food regulations/laws
- Perform GMP / SOP audits of plant and surrounding area
- Develop and articulate a clear plan to address new regulations or new processes
- Understand lot tracing and recall management best practices/procedures
- Communicate with outside agencies regarding HACCP, GMP or requested certification standards
- Lead third party audits as Company's Food Safety expert
- Communicate with suppliers and customers regarding Quality issues
- Implement new policies and procedures in coordination with Human Resources Director

Qualifications of Ideal Candidate:

- BA/BS degree in Food Science, Microbiology, Chemistry or related
- Strong knowledge of Food Safety best practices and impacts of current/pending regulations
- Demonstrated knowledge of HACCP (certification preferred)
- Knowledge of GMP's
- Ability to provide direction and influence
- Skilled to communicate effectively at all levels of organization
- Ability to work independently and as a member of a team
- Experience working in a food manufacturing environment preferred

Urban Processing, LLC offers a competitive base salary and benefits. The benefit package includes health insurance, HSA, 401(k) with company match, profit sharing, vacation and holiday pay.

This is an immediate opening. Qualified candidates are encouraged to submit an introductory letter and resume via email to Jobs@UrbanProcessing.com or mail to:

**Attn: Human Resources
Urban Processing, LLC
6011 Washington Street
Wisconsin Rapids, WI 54494**

Urban Processing, LLC is an equal opportunity employer