

ZONING BOARD OF ADJUSTMENT/ BOARD OF APPEALS WORKSHOP

Name: _____

Address: _____

City: _____ Zip: _____

Daytime Phone: _____

Local government affiliation:

Circle one: city village town county

Please register early!

Fee: \$10 per session **or** \$15 at the door or received less than 4 business days prior

Mail registration to:

BOA Workshop
Center for Land Use Education, CNR
1900 Franklin St.
Stevens Point, WI 54481

For more information call:

Steve Rannenber
Douglas County Zoning Administrator
715-395-1380

Method of payment:

Bill local government unit

Check enclosed

(payable to *Center for Land Use Education*)

About the Program

This workshop is presented by the University of Wisconsin-Extension Land Use Education Center. The workshop is designed for new and continuing county board of adjustment and city, village and town zoning board of appeals members. It is intended to provide information about the role of the board of adjustment/appeals and the procedures and legal standards that apply to its decisions. Other local officials, staff and interested persons are welcome.

ZONING BOARD OF ADJUSTMENT/APPEALS WORKSHOP FALL 2002 AGENDA

12:30-1:00 p.m. Registration

1:00 – 2:45 p.m. BOA Basics

- 1) Authority of the zoning board Composition, officers & rules
- 2) Duties of the board
 - Appeals
 - Conditional uses/special exceptions
 - Variances
- 3) Conduct of meetings
 - Public notice & open meetings
 - On-site inspections
 - Hearing checklist
 - Voting requirements
 - Hearing record
- 4) Conduct of board members
 - Impartial decisions
 - Ethics
- 5) Form & notice of decisions
- 6) Appeal of board decisions
- 7) Improving board decisions

2:45 – 3:00 p.m. Break & refreshments

3:00 – 3:55 p.m. BOA Current Issues

- Problems your board has encountered
- Issues regarding proper procedure
- Questions about current state law or court decisions
- Open Questions & Answers

3:55 – 4:00 p.m. Wrap-up and Evaluation

Workshop location

The workshop will be held at the Wascott Town Hall. Take USH 53 to County Road T (Red Lake Road), 1 block East on Red Lake Road, turn right. Town Hall is on the left.

Please register early!

Registrations/cancellations must be received 4 full business days prior to the workshop.

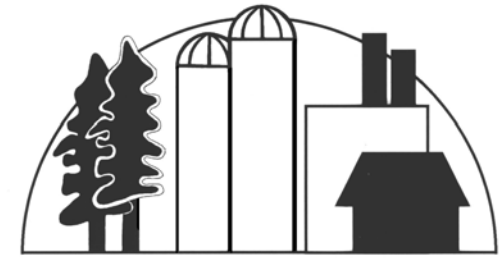
You may register for the workshop regardless of your place of residence. Workshops will start with registration at 12:30 p.m. The cost of the workshop is \$10 (\$15 at the door) and includes printed materials and refreshments.



Topics of interest

Please send your suggestions for topics you would like to see covered at the workshop to:

Lynn Markham
Center for Land Use Education, CNR
1900 Franklin St.
Stevens Point, WI 54481
or email to lmarkham@uwsp.edu.



Center for Land Use Education

Presents

ZONING BOARD OF ADJUSTMENT & BOARD OF APPEALS WORKSHOP

**Friday,
February 21, 2003
Wascott Town Hall
Douglas County**

Offered by:

University of Wisconsin Extension
Center for Land Use Education
Wisconsin County Code Administrators
Wisconsin Department of Natural Resources