

## *About the Program*

This workshop is presented by the University of Wisconsin-Extension Center for Land Use Education. The workshop is designed for beginning to advanced board of adjustment/appeals members. Planning and zoning committees, local government staff and other interested persons are also encouraged to attend. Workshops are intended to provide information about the decisions made by the board of adjustment/appeals and the procedures and legal standards that apply.

## *Topics of Interest*

Please send suggestions for topics you would like to see covered at the workshop to:

Lynn Markham  
Center for Land Use Education  
800 Reserve Street  
Stevens Point, WI 54481  
715-346-3879

or email: [lmarkham@uwsp.edu](mailto:lmarkham@uwsp.edu)

## *Presenters*

The workshop presentations and discussion will be led by Lynn Markham and Becky Roberts –Land Use Specialists with the Center for Land Use Education.

## ZONING BOARD OF ADJUSTMENT/APPEALS WORKSHOP

*Including New Case Law*



Friday, March 3, 2006  
Bristol, Wisconsin

### SPONSORED BY

Center for Land Use Education  
Wisconsin County Code Administrators  
Wisconsin Dept. of Natural Resources

## **Center for Land Use Education**

University of Wisconsin-Stevens Point  
800 Reserve Street, Stevens Point, WI 54481  
Phone: 715-346-3783 Fax: 715-346-4038  
<http://www.uwsp.edu/cnr/landcenter/zoningboards.html>

## AGENDA

8:30 – 9:00 a.m. Registration

9:00 a.m. – Introduction by Andy Buehler, Senior Land Use Planner with the Kenosha County Department of Planning & Development

9:05 – 10:30 a.m. Organization and approach to keep you out of trouble

- BOA authority & role
- Organization & voting requirements
- Duties of officers
- Impartial decision makers
- Ethics
- Open meetings

10:30 – 10:45 a.m. Break

10:45 – 12:00 p.m. Variances

- Basics
- New case law
- Exercise

12:00–1:00 pm Lunch

1:00– 2:30 p.m. BOA decisions

- Conditional uses
- Administrative appeals
- Improving board decisions

2:30–3:00 p.m. Open discussion

- Problems your board has encountered
- Open questions & answers

## REGISTRATION

Registrations/cancellations are accepted by mail, fax or telephone until Wednesday, March 1. The cost of the workshop is \$30 if received by March 1 or \$35 at the door and includes printed materials, lunch and refreshments.

## LOCATION

Public Hearing Room  
Kenosha County Center  
19600 75th Street



Bristol, Wisconsin

**From the North:** Take I-94 east (toward Chicago) and exit Hwy 50. Turn right onto Hwy 50, heading west for approximately 5 miles to the intersection of Hwys 45 & 50. Turn right on to Highway 45 and turn right into the KCC parking lot.

**From the West:** Take Highway 50 east to the intersection of Hwy 45 & 50. Turn left on to Highway 45 and turn right into the KCC parking lot.

## ZONING BOARD OF ADJUSTMENT WORKSHOP

MARCH 3, 2006 BRISTOL

*Registration Form—please print*

Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

County \_\_\_\_\_

Daytime phone \_\_\_\_\_

Local government affiliation  
(circle one) county / city / village / town of:

### *Method of Payment*

\_\_\_Check enclosed  
(payable to Center for Land Use Education)

\_\_\_Bill local government unit at:

\_\_\_\_\_

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### FOR REGISTRATION & QUESTIONS:

BOA Workshop  
Center for Land Use Education  
800 Reserve Street  
Stevens Point, WI 54481  
715-346-3783