

ZONING BOARD OF ADJUSTMENT & BOARD OF APPEALS WORKSHOP

June 25, 2003

Hayward

Sawyer County Courthouse
10610 Main Street



About the Program

This workshop is presented by the University of Wisconsin-Extension Center for Land Use Education. The workshop is designed for new and continuing county board of adjustment and city, village and town zoning board of appeals members. It is intended to provide information about the role of the board of adjustment/appeals and the procedures and legal standards that apply to its decisions. Other local officials, staff and interested persons are welcome.

To register for this free workshop, call Bob Newby, Center for Land Use Education at 715-346-3783

ZONING BOARD OF ADJUSTMENT/APPEALS WORKSHOP AGENDA

9:00 – 9:30 a.m. Registration

9:30 – 10:30 a.m.

- 1) Authority of the zoning board
- 2) Composition, officers & rules
- 3) Duties of the board
 - Appeals
 - Conditional uses/special exceptions
 - Variances

10:30 – 10:45 am Break & refreshments

10:45 am – 11:45 am

- 4) Conduct of meetings
 - Public notice & open meetings
 - On-site inspections
 - Hearing checklist
 - Voting requirements
 - Hearing record
- 5) Conduct of board members
 - Impartial decisions
 - Ethics
- 6) Form & notice of decisions
- 7) Appeal of board decisions
- 8) Improving board decisions

11:45 - noon Wrap-up and Evaluation