

## *About the Program*

This workshop is presented by the University of Wisconsin-Extension Center for Land Use Education. The workshop is designed for new and continuing county board of adjustment members and city, village and town zoning board of appeals members, as well as planning and zoning committees, local government staff and other interested people. It is intended to provide information about the decisions made by the board of adjustment/appeals and the procedures and legal standards that apply.

## *Topics of Interest*

Please send suggestions for topics you would like to see covered at the workshop to:

Lynn Markham  
Center for Land Use Education  
800 Reserve Street  
Stevens Point, WI 54481  
715-346-3879

or email: [lmarkham@uwsp.edu](mailto:lmarkham@uwsp.edu)

**Center for Land Use Education**  
University of Wisconsin-Stevens Point  
800 Reserve Street, Stevens Point, WI 54481  
Phone: 715-346-3783 Fax: 715-346-4038  
<http://www.uwsp.edu/cnr/landcenter/zoningboards.html>

## CENTER FOR LAND USE EDUCATION

*Presents...*

### ZONING BOARD OF ADJUSTMENT/BOARD OF APPEALS WORKSHOP

*Including New Supreme  
Court Decisions*

Tuesday, June 29, 2004  
Rusk County Courthouse  
Ladysmith, WI



## SPONSORED BY:

University of Wisconsin-Extension  
Center for Land Use Education  
Wisconsin County Code Administrators  
Wisconsin Dept. of Natural Resources  
Rusk County Zoning Department

AGENDA

8:30-9:00 a.m. Registration

9:00 a.m. – Introduction, Mark Steward, Rusk County Zoning Administrator

9:05 – 10:00 a.m. Zoning Board Basics

- 1) Introduction to zoning
- 2) Authority of the zoning board
- 3) Duties of the board
  - Appeals
  - Conditional uses/special exceptions

10:00 – 10:15 a.m. Break & Refreshments

10:15 – 11:30 a.m. Variances

- 1) Duties of the board continued
  - Variances
- 2) New Wisconsin Supreme Court cases
- 3) Example using new variance standard

11:30 – 12:15 p.m. Lunch (on your own)

12:15 - 12:45 p.m. - Comments by JoAnne Kloppenberg, Wisconsin Dept. of Justice

12:45 – 1:45 p.m. How to Keep Your Zoning Board Legal and Q&A

- Ethics for decision-makers
- Open meetings law
- Public notice
- On-site inspections
- Judicial appeals
- Problems your board has encountered
- Open Questions & Answers

1:45 – 2:00 p.m. Wrap-up and Evaluation

PLEASE REGISTER EARLY!

Registrations/cancellations are accepted by mail, fax or telephone until Friday, June 25.

You may register for the workshop regardless of your place of residence. Workshops will start with registration at 8:30 a.m. The cost of the workshop is \$10 (\$15 at the door) and includes printed materials and refreshments.

DIRECTIONS

The workshop will be held in the County Board Room of the Rusk County Courthouse, 311 East Miner Avenue, Ladysmith, WI. Enter the west door marked Law Enforcement Center.

*From the east on US Hwy 8:* After crossing the bridge over the Flambeau River continue straight. The courthouse is on the left.

*From the intersection of State Hwy 27 and US Hwy 8:* Continue east on US Hwy 8 approximately 10 blocks. The courthouse is on the right.



ZONING BOARD OF ADJUSTMENT/  
BOARD OF APPEALS WORKSHOP  
JUNE 29, LADYSMITH, WI

*Registration Form—please print*

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Daytime phone: \_\_\_\_\_

Local government affiliation: \_\_\_\_\_

Circle one: city village town county

*Method of payment*

Check enclosed  
(payable to *Center for Land Use Education*)

Bill local government unit

Fee: \$10 per session if registration is confirmed by June 25 or \$15 at the door

FOR REGISTRATION & QUESTIONS:

BOA Workshop  
Center for Land Use Education  
800 Reserve Street  
Stevens Point, WI 54481  
715-346-3783