

## *About the Program*

This workshop is presented by the University of Wisconsin-Extension Center for Land Use Education. The workshop is designed for new and continuing county board of adjustment members and city, village and town zoning board of appeals members. Planning and zoning committees, local government staff and other interested persons are also encouraged to attend. Workshops are intended to provide information about the decisions made by the board of adjustment/appeals and the procedures and legal standards that apply.

## *Topics of Interest*

Please send suggestions for topics you would like to see covered at the workshop to:

Lynn Markham  
Center for Land Use Education  
800 Reserve Street  
Stevens Point, WI 54481  
715-346-3879

or email: [lmarkham@uwsp.edu](mailto:lmarkham@uwsp.edu)

## **Center for Land Use Education**

University of Wisconsin-Stevens Point  
800 Reserve Street, Stevens Point, WI 54481  
Phone: 715-346-3783 Fax: 715-346-4038  
<http://www.uwsp.edu/cnr/landcenter/zoningboards.html>

## ZONING BOARD OF ADJUSTMENT/BOARD OF APPEALS WORKSHOP

*Including New Supreme  
Court Decisions*



Friday, July 23, 2004  
Oconto County Courthouse  
Oconto, WI

### SPONSORED BY

University of Wisconsin-Extension  
Center for Land Use Education  
Wisconsin County Code Administrators  
Wisconsin Dept. of Natural Resources  
Oconto County Planning & Zoning Dept.

## AGENDA

8:30 – 9:00 a.m. Registration

9:00 a.m. – Introduction by Pat Virtues,  
Oconto County Zoning Administrator

9:05 – 10:00 a.m. Zoning Board Basics

- Introduction to zoning
- Authority of the zoning board
- Duties of the board
  - Appeals
  - Conditional uses/special exceptions

10:00 – 10:15 a.m. Break & Refreshments

10:15 – 11:30 a.m. Variances

- Duties of the board, continued
  - Variances
- New Wisconsin Supreme Court cases
- Example using new variance standard

11:30 – 12:15 p.m. Lunch (on your own)

12:15 - 12:45 p.m. - Comments by JoAnne  
Kloppenber, Wisconsin Dept. of Justice

12:45 – 1:45 p.m. How to Keep Your Zoning  
Board Legal and Q&A

- Ethics for decision-makers
- Open meetings law
- Public notice
- On-site inspections
- Judicial appeals
- Problems your board has encountered
- Open questions & answers

1:45 – 2:00 p.m. Wrap-up and Evaluation

## PLEASE REGISTER EARLY!

Registrations/cancellations are accepted by mail, fax or telephone until Monday, July 19.

The cost of the workshop is \$10 if received by July 19 or \$15 at the door and includes printed materials and morning refreshments. You may register for the workshop regardless of your place of residence.

## DIRECTIONS

Take Highway 41 North from Green Bay to Oconto. Take a right at the Highway 22/Main Street intersection. From Main Street turn left onto Millidge Avenue. Continue two blocks until you see the Oconto County Courthouse at the corner of Millidge and Washington Street.

The workshop will be held in Room 1003 of the Oconto County Courthouse, 301 Washington Street.



## ZONING BOARD OF ADJUSTMENT/ BOARD OF APPEALS WORKSHOP JULY 23, OCONTO, WI

*Registration Form—please print*

Name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Daytime phone \_\_\_\_\_

Local government affiliation  
(circle one) county / city / village / town of:  
\_\_\_\_\_

### *Method of Payment*

\_\_\_Check enclosed  
(payable to Center for Land Use Education)

\_\_\_Bill local government unit  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### FOR REGISTRATION & QUESTIONS:

BOA Workshop  
Center for Land Use Education  
800 Reserve Street  
Stevens Point, WI 54481  
715-346-3783