

## Location

The workshop will be held at the Stanton W. Mead Education and Visitors Center, Mead Wildlife Area, S2148 County S, Milladore. [www.meadwildlife.org](http://www.meadwildlife.org)



## About the Program

This workshop is presented by the University of Wisconsin-Extension Center for Land Use Education. The workshop is designed for beginning to advanced zoning board members. Planning and zoning committees, local government staff and other interested persons are also encouraged to attend. Workshops are intended to provide information about the decisions made by the zoning board and the procedures and legal standards that apply.

## Presenters

Lynn Markham and Becky Roberts—Land Use Specialists with the Center for Land Use Education  
Dean Richards—Attorney with Reinhart Boerner Van Deuren s.c., Waukesha

## Topics of Interest

Please send suggestions for topics you would like to see covered at the workshop to Lynn Markham at [Lynn.Markham@uwsp.edu](mailto:Lynn.Markham@uwsp.edu).

**Center for Land Use Education**  
University of Wisconsin-Stevens Point  
800 Reserve Street  
Stevens Point, Wisconsin 54481  
Phone: 715-346-3783; Fax: 715-346-4038  
[www.uwsp.edu/cnr/landcenter/zoningboards.html](http://www.uwsp.edu/cnr/landcenter/zoningboards.html)

# Zoning Board of Adjustment/Appeals Workshop Basic to Advanced



Including New Case Law  
Wednesday, November 15, 2006  
Mead Education and Visitor Center  
S2148 County Highway S  
Milladore, Wisconsin 54454

## SPONSORED BY

Center for Land Use Education  
Wisconsin County Code Administrators  
Wisconsin Department Of Natural Resources

# Registration Form

Please Print

Zoning BOA Workshop  
Basic to Advanced

November 15, 2006, Mead Center

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

County \_\_\_\_\_

Daytime Phone \_\_\_\_\_

e-mail \_\_\_\_\_

to add to CLUE electronic mailing list

Local government affiliation  
(circle one) county | city | village | town of:  
\_\_\_\_\_

## Method of Payment

\_\_\_ Check enclosed \$ \_\_\_\_\_  
Payable to the Center for Land Use Education

\_\_\_ Bill local government unit at:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

To register by phone, call 715-346-3783

or, mail registration form to:  
BOA Workshop  
Center for Land Use Education  
800 Reserve Street  
Stevens Point, WI 54481

# Registration

Pre-registration is highly encouraged to ensure enough lunches are available. Registrations/cancellations are accepted by mail, fax or telephone until Friday, November 10, 2006.

The cost of the workshop is \$30 if received by November 10, 2006, or \$35 at the door. The registration fee includes printed materials, refreshments and lunch.

# Agenda

- |                  |   |
|------------------|---|
| 8:30–9:00 a.m.   | Registration  |
| 9:00 a.m.        | Introduction  |
| 9:05–10:30 a.m.  | Organization and approach to keep you out of trouble <ul style="list-style-type: none"><li>• BOA authority and roles</li><li>• Organization and voting requirements</li><li>• Duties of officers</li><li>• Impartial decision makers</li><li>• Ethics</li><li>• Open meetings</li></ul> |
| 10:30–10:45 a.m. | Break   |
| 10:45 a.m.–Noon  | Variances <ul style="list-style-type: none"><li>• Basics</li><li>• Recent case law</li><li>• Exercise: Would you grant the variance?</li></ul>  |
| Noon–1:00 p.m.   | Lunch   |
| 1:00–2:30 p.m.   | BOA decisions <ul style="list-style-type: none"><li>• Conditional uses</li><li>• Administrative appeals</li><li>• Improving board decisions</li></ul>   |
| 2:30–3:00 p.m.   | Open discussion <ul style="list-style-type: none"><li>• Problems your board has encountered</li><li>• Open questions and answers</li></ul>  |