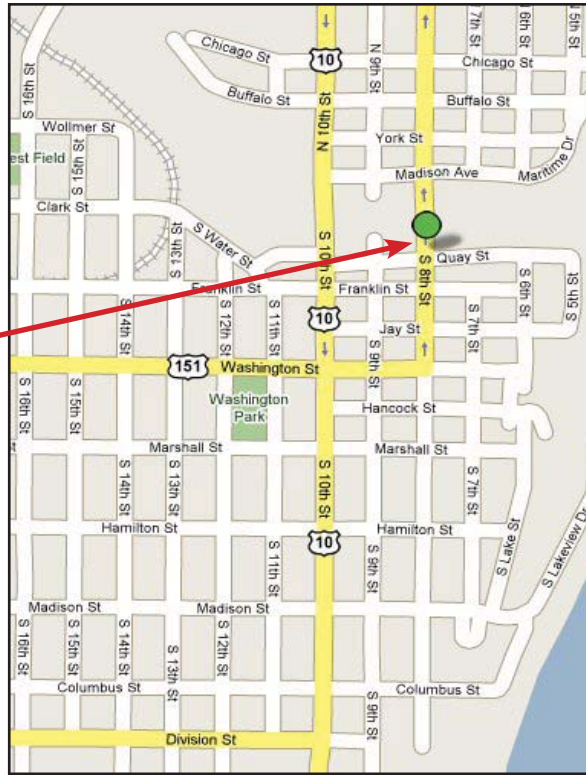


Wednesday, January 30, 2008
9 a.m.-3 p.m.
City of Manitowoc

Location

City Hall
900 Quay Street
Manitowoc, WI 54220



Presenters

Lynn Markham and Becky Roberts—Land Use Specialists with the Center for Land Use Education
Dean Richards—Attorney with Reinhart Boerner Van Deuren s.c., Waukesha



About the Program

This workshop is presented by the University of Wisconsin-Extension Center for Land Use Education. The workshop is designed for beginning to advanced zoning board members. Planning and zoning committees, local government staff and other interested persons are also encouraged to attend. Workshops are intended to provide information about the decisions made by the zoning board and the procedures and legal standards that apply.

Topics of Interest

Please send suggestions for topics you would like to see covered at the workshop to Lynn Markham at Lynn.Markham@uwsp.edu.

Zoning Board of Appeals and Adjustment Workshop



Basic to Advanced

Including New Case Law
Wednesday, January 30, 2008
City Hall, 900 Quay St
Manitowoc, Wisconsin 54220

SPONSORED BY
Center for Land Use Education
City of Manitowoc
Wisconsin County Code Administrators
Wisconsin Department Of Natural Resources

Registration Form

Please Print clearly

Zoning BOA Workshop
January 30, 2008, Manitowoc

Name _____

Local government affiliation

Address _____

(circle one) county | city | village | town of:

City _____

State _____ Zip _____

County _____

Daytime Phone _____

e-mail _____

✓ to add to CLUE electronic mailing list

✓ to receive an electronic receipt

Additional registrants: _____

Workshop Fee (includes handouts): Qty _____ \$15.00 each

Zoning Board Handbook, 2nd Edition, 2006: Qty _____ \$10.00 each

Method of Payment

___ Check enclosed
(Payable to the Center for Land Use Education)

___ Bill local government unit at:

Total amount enclosed

\$ _____

To register by phone, call 715-346-3783

or, mail registration form to:
BOA Workshop
Center for Land Use Education
800 Reserve Street
Stevens Point, WI 54481

Registration

The cost of the workshop is \$15. The registration fee includes printed materials and refreshments. The Zoning Board Handbook, 2nd Edition, Nov 2006, is also available an additional \$10 per copy.

Agenda

8:30-9:00 a.m.

Registration

9:00 a.m.

Introduction by Jim Muenzenmeyer,
Director of Building Inspection

9:05-10:30 a.m.

Organization and approach to keep you out of trouble

- ◇ BOA authority and roles
- ◇ Organization and voting requirements
- ◇ Duties of officers
- ◇ Impartial decision makers
- ◇ Ethics
- ◇ Open meetings

10:30-10:45 a.m.

Break

10:45 a.m.-Noon

Zoning board decisions

- ◇ Administrative Appeals
- ◇ Conditional Uses
- ◇ Variances
- ◇ Exercise: Would you grant the variance?

Noon-1:15 p.m.

Lunch on your own

1:15-2:30 p.m.

Recent case law by Dean Richards

2:30-3:00 p.m.

Open discussion

- ◇ Problems your board has encountered
- ◇ Open questions and answers