

About the Program

This workshop is presented by the University of Wisconsin-Extension Center for Land Use Education. The workshop is designed for new and continuing county board of adjustment and city, village and town zoning board of appeals members. It is intended to provide information about the role of the board of adjustment/appeals and the procedures and legal standards that apply to its decisions. Other local officials, staff and interested persons are welcome.

Topics of Interest

Please send suggestions for topics you would like to see covered at the workshop to:

Lynn Markham
Center for Land Use Education
800 Reserve Street
Stevens Point, WI 54481
715-346-3879

or email: lmarkham@uwsp.edu

Center for Land Use Education

University of Wisconsin-Stevens Point
800 Reserve Street, Stevens Point, WI 54481
Phone: 715-346-3783 Fax: 715-346-4038
<http://www.uwsp.edu/cnr/landcenter/zoningboards.html>

Presents

ZONING BOARD OF ADJUSTMENT/BOARD OF APPEALS WORKSHOP

Monday, June 14, 2004
Adams County Courthouse
Friendship, WI



SPONSORED BY:

University of Wisconsin-Extension
Center for Land Use Education
Wisconsin County Code Administrators
Wisconsin Dept. of Natural Resources
Adams County Planning & Zoning Dept.

AGENDA

8:30-9:00 a.m. Registration

9:00 a.m. – Introduction, Phil McLaughlin, Adams County Zoning Administrator

9:05 – 10:00 a.m. Zoning Board Basics

- 1) Introduction to zoning
- 2) Authority of the zoning board
- 3) Duties of the board
 - Appeals
 - Conditional uses/special exceptions

10:00 – 10:15 a.m. Break & Refreshments

10:15 – 11:45 a.m. Variances

- 1) Duties of the board continued
 - Variances
- 2) New Wisconsin Supreme Court cases
- 3) Example using new variance standard
- 4) Comments by Phil Peterson, Wisconsin Department of Justice

11:45 – 12:30 p.m. Lunch

12:30 – 1:45 p.m. How to Keep Your Zoning Board Legal and Q&A

- Ethics for decision-makers
- Open meetings law
- Public notice
- On-site inspections
- Judicial appeals
- Problems your board has encountered
- Open Questions & Answers

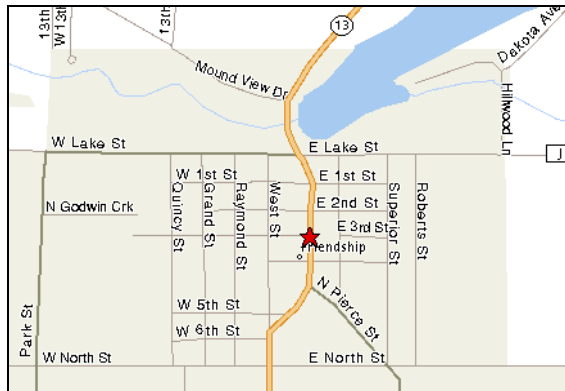
1:45 – 2:00 p.m. Wrap-up and Evaluation

PLEASE REGISTER EARLY!

Registrations/cancellations are accepted by mail, fax or telephone until Thursday, June 10.

You may register for the workshop regardless of your place of residence. Workshops will start with registration at 8:30 a.m. The cost of the workshop is \$20 (\$25 at the door) and includes printed materials, morning refreshments and lunch.

DIRECTIONS



As you enter the Adams / Friendship area from both the north and south, Highway 13 becomes Main Street.

The workshop will be held at the Courthouse, which is located between East 2nd Street and East 4th Street on the east side of Main Street in Friendship.

The Friendship Hotel is directly across Main Street from the Courthouse.

ZONING BOARD OF ADJUSTMENT/
BOARD OF APPEALS WORKSHOP
JUNE 14, FRIENDSHIP, WI

Registration Form—please print

Name: _____

Address: _____

Daytime phone: _____

Local government affiliation: _____

Circle one: city village town county

Method of payment:

___ Check enclosed
(payable to Center for Land Use Education)

___ Bill local government unit

Fee: \$20 per session if registration is confirmed by June 10 or \$25 at the door

FOR REGISTRATION & QUESTIONS:

BOA Workshop
Center for Land Use Education
800 Reserve Street
Stevens Point, WI 54481
715-346-3783