

CWES Food Service & Snack/Beverage Planner

Select the number for each meal from the attached *CWES Food Service Menu* list. **Please only select one meal per line below.** You should indicate your meat choice for breakfast, side option for lunch, and side and soup options for dinner. Return this planner within three weeks of your visit. Normal meal times are: breakfast – 8:00 AM, lunch – Noon, and dinner at 5:30 PM. Meals are served for ½ hour and then seconds are given.

Name of Group _____ Total number in group _____

Contact Person _____ Phone number () _____ Cell Phone: () _____

Arrival Date _____ Time _____ Departure Date _____ Time _____

Would you like your meal times scheduled at different times? If so please indicate here: _____

Any known food allergies in group? _____

Date	Meal (Circle Meal Desired)			Menu Number	Breakfast Meat	Lunch Side	Dinner side & soup	# vegetarians
	Breakfast	Lunch	Dinner					
	Breakfast	Lunch	Dinner					
	Breakfast	Lunch	Dinner					
	Breakfast	Lunch	Dinner					
	Breakfast	Lunch	Dinner					
	Breakfast	Lunch	Dinner					
	Breakfast	Lunch	Dinner					
	Breakfast	Lunch	Dinner					
	Breakfast	Lunch	Dinner					

Turn over for snack options →

Snack Options

Below are choices for snack service. These can be served upon arrival, mid-morning or mid-afternoon. Please choose which snacks you would like and the time you want them served. **Evening snacks** are only available when dinner is also ordered. When holding a meeting in **Sunset Lodge**, coffee/tea/tap water is included in your rental fee. All snack options are \$3 per person per snack, minimum 20 people or \$60 per snack. If you would like to add bottled water or soda to your snack please fill out the information below.

Snack Options	Building	Time	# people	Date
Fruit & muffins or fruit & cinnamon rolls				
Breakfast bars and coffee cake				
Cheese, sausage and crackers				
Cookies, pretzels & dip				
Veggies and dip				

For beverages we will count the number of can/bottles put out at each service and then deduct what your group uses and charge \$.75/beverage. Choices – Bottled water, Pepsi, diet Pepsi, Mt. Dew, diet Dew, Sierra Mist

Beverage Options	Building	Time	# people	Date
Bottled Water Soda Both				
Bottled Water Soda Both				
Bottled Water Soda Both				
Bottled Water Soda Both				

Please return this form to:
 Central Wisconsin Environmental Station
 10186 County Road MM
 Amherst Jct., WI 54407
www.uwsp.edu/cwes

If you have any questions please call us at 715-824-2428. We look forward to serving you soon at the Central Wisconsin Environmental Station!
