

**Wisconsin Environmental Education Board
Nominating Committee
Planning Timeline July 2009 to June 2010**

Target	A. Recruit qualified and desirable board nominees-Business and Industry, Energy, and Nature Centers/Museums/Zoos
Action Responsibility Vehicle Appointments	Identify nominating committee members and chairperson WEEB Chairperson Committee Assignments made July 24, 2009
Action Responsibility Vehicle Timeline	Develop and publicize announcements for board vacancies seeking nominees Committee chair & WEEB staff Announcement developed and disseminated to appropriate outlets Press release and letters to appropriate state wide organizations, WEEB website Completed by December, 2009
Action Responsibility Vehicle Timeline	Send out nomination material to those requesting Administrative Specialist Mailing December 2009 to March 2010
Action Responsibility Vehicle Timeline	Screen Nominees to WEEB. Committee reviews and ranks nominees using criteria developed by the committee Committee members Conference call and email Completed by April 2, 2010
Action Responsibility Vehicle Timeline	Nominating Committee recommendation to the Board Nominating Committee Chair List of recommended nominees. April 2010 Board Meeting
Action Responsibility Vehicle Timeline	Send Board's recommendations to UW President Administrative Specialist Electronic files emailed April 2010
Action Responsibility Vehicle Timeline	Mailings to those appointed and those not appointed UW System President Copy of letters on file at WEEB office. May 2010 (appointments begin July 1, 2010)