

**Wisconsin Environmental Education Board
Nominating Committee
Planning Timeline July 2008 to June 2009**

Target	A. Recruit qualified and desirable board nominees-Agriculture, Environmental/Conservation Organizations, Labor
Action Responsibility Vehicle Appointments	Identify nominating committee members and chairperson WEEB Chairperson Committee Assignments made July 24, 2008
Action Responsibility Vehicle Timeline	Develop and publicize announcements for board vacancies seeking nominees Committee chair & WEEB staff Announcement developed and disseminated to appropriate outlets Press release and letters to appropriate state wide organizations, WEEB website Completed by December, 2008
Action Responsibility Vehicle Timeline	Send out nomination material to those requesting Administrative Specialist Mailing December 2008 to March 2009
Action Responsibility Vehicle Timeline	Screen Nominees to WEEB. Committee reviews and ranks nominees using criteria developed by the committee Committee members Conference call and email Completed by April 3, 2009
Action Responsibility Vehicle Timeline	Nominating Committee recommendation to the Board Nominating Committee Chair List of recommended nominees. April 2009 Board Meeting
Action Responsibility Vehicle Timeline	Send Board's recommendations to UW President Administrative Specialist Electronic files emailed April 2009
Action Responsibility Vehicle Timeline	Mailings to those appointed and those not appointed UW System President Copy of letters on file at WEEB office. May 2009 (appointments begin July 1, 2009)