

V. MAJOR OUTCOME: Conduct the EE Grants Program

TARGET	Action	Responsibilities	Measures	Vehicle	Timelines
A. OPERATE THE GRANTS PROGRAM	1. Identify priorities for the 2000-2001 grant cycle.	WEEB Board	Consensus.	Priorities will appear in the RFP and other grant literature.	DONE: July 1999
	2. Revise, print, and distribute the RFP.	Grants committee.	RFP will be printed and distributed.	RFP will be mailed to grant applicant & distributed at appropriate conferences.	August-December 1999
	3. Evaluate and revise the review process.	Grants committee	Review conducted.	Revised review forms will be printed.	October-November 1999
	4. Contact potential grant reviewers to assemble a review team.	Administrative Assistant.	Those agreeing to review will respond.	List of Reviewers will be distributed.	November 1999.

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5. Conduct a training session for reviewers.	Grants Committee and Administrative Assistant.	Meeting is held.	Meeting.	Feb. 23 2000
6. Proposals reviewed will be catalogued & distributed to reviewers.	Administrative Assistant.	Reviewers will receive grants.	Report will identify grants received.	January 2000
7. Grants are reviewed.	Reviewers.	All grants are reviewed and scored.	A report ranking all grants is distributed.	February—mid March, 2000.
8. Recommendations made to the WEEB for their action.	Grant Committee. WEEB.	Report to WEEB.	Motion by WEEB to distribute grant funds.	April 2000.

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B. CONDUCT SITE REVIEWS	1. Identify and assign reviewers .	Administrative Assistant.	Report to grant committee.	Review forms completed.	May-December, 2000.
C. CONDUCT COMPLETE EVAL OF THE WEEB GRANT PRGM SINCE IT BEGAN IN 1990	1. Conduct internal review of grant process incl. RFP review & eval. processes	Grants Committee, Admin. Asst., independent evaluator.	Evaluation will be completed.	Report and presentation to WEEB.	Dec . 1999
	2. Monitor proposals to eval. effectiveness of grants prgm in addressing EE needs in state.	WEEB Board.	Participate in advisory panel and monitor quarterly reports.	Oral presentation and quarterly reports.	Oct 1999 and quarterly reports.